

## CHARLTON HORETHORNE PARISH COUNCIL

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### MINUTES

#### Charlton Horethorne Parish Council held at the Village Hall, Charlton Horethorne on MONDAY 26th January 2026 at 7.30pm.

The meeting commenced after there has been an opportunity for members of the electorate of the Parish to speak. Please note, new items raised by the public in this session were discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. **Present: Cllr Archer (Chair) Cllr Lynch (Vice Chair) Cllr Pipe. Cllr Thornham, Cllr McHugh**
2. **In attendance: - Cllr Burt, Cllr Clark, Clerk Ann Lee, 26 residents**
3. **Apologies for Absence. To RECEIVE AND APPROVE** apologies for absence including reasons given (Local Government Act 1972 s85 (1)). **None**
4. **Declarations of Interest.** (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct). **Cllr Archer declared an interest in application 2502158/FUL as the applicants are tenants on his farm.**
5. **To APPROVE as a correct record the minutes of the previous meeting held on Monday 11 November 2025.** (Local Government Act 1972 Sch 12). **Proposed as accurate by Cllr Archer, seconded by Cllr Lynch, unanimously carried.**
6. **To review all matters arising from the previous meetings.**

Minute item	Action	Responsibility
21.10.24 10c	To RECEIVE a progress report regarding access to the land near Charwell field for the public and consider the feasibility of grant applications for any work required vs community benefit. Grant applications are possible from Health Grant funds from the Unitary Authority. Cllr Archer has previously written twice to the Council to seek verification of land transfer but not received a reply. He stated that he will pursue this.	Cllr Archer  Agenda item

#### 7. Reports

##### a) To receive the Chairmans report Cllr Archer

1. **Safety Defect Completion Monthly Review.** Cllr Archer noted the content of the defect report outlining the repairs undertaken for the PC. These included:\pothole repairs on the carriage way on Blackford Hollow from Stole Hill. Charlton Hill, Stowell Hill and Hull Lane.
2. **Dog control consultation.** Cllr Archer reported that Somerset Council is currently conducting a public consultation on dog control measures including proposed changes to public spaces Protection Orders (PSPO's) relating to dog fouling and establishing excluding zones in public areas. Details can be found on their website.
3. **Fire rescue risk management plan.** Devon and Somerset are undertaking an initiative to gauge the current and future risks facing communities. The results will be reflected in their Community Risk Management plan. The survey can be accessed via their home page up until the 9<sup>th</sup> of April.

Alternatively, a paper copy can be requested by emailing [CRMP@dsfire.gov.uk](mailto:CRMP@dsfire.gov.uk) or calling 01392 291287.

4. **Cllr Training.** Cllr Archer encouraged Cllrs to look at the training opportunities afforded and encouraged Cllrs to select those they felt would be helpful. Sessions include training on the Annual Governance Statement 26/26 (inc Assertion 10)The Code of Conduct, Web Accessibility Rules amongst others.

- b) **To receive any police notifications.** Cllr Archer reported that there has been a burglary in Mapperton with CCTV footage. He noted that nothing else from the reports are relevant to this locality.
- c) **To receive Unitary Councillor reports from Cllr Nicola Clark and Cllr Hayward Burt.** The content of the reports were noted. Cllr Burt stated that in addition, he has addressed the concerns raised about lack of road markings off the main road to Milborne Port with highways and the need for extra slow signs on the approach the road junction.

## 8. Planning

- a) **To receive an update on the 23/02275 Hybrid following application refusal by Somerset Council:** Cllr Archer and Cllr Lynch withdrew from the discussion Cllr McHugh reported that the application remains largely the same. A date for an appeal has not been set yet. Cllrs are seeking the grounds for an appeal. Cllrs resolved to seek information from Somerset Council and the developers.
- b) **To note Planning Applications for decision by Committee / Planning Officers. Cllr Lynch.** Cllr Lynch noted all applications listed in the table below.

### c) Notification only

Application	Proposal	Decision
<b>25/00734/FUL Hopkins</b>  <b>Publication 19/01/2026</b>	Permission for demolition of existing agricultural buildings and erection of 4 residential dwellings (C3) with associated works at Maperton Dairy Maperton, <b>Wincanton</b> , Somerset, BA9 8EN	<b>GRANTED</b> subject to the planning conditions listed in the Officer's report, and subject to the satisfactory completion of a S106 Legal Agreement to secure monitoring and management of Biodiversity Net Gain measures, with final determination to be delegated to the Head of Planning in consultation with the Area Chair (South).
<b>25/02961/TCA</b>	Notification of intent to Fell No. 2 Trees within a Conservation Area. 2 x Lawson Cypress, one is already dead at De Combe House <b>Charlton Horethorne</b> Sherborne Dorset DT9 4PB	<b>Application permitted 21.1.26</b>

### d) To note recent SSDC Planning Decisions: Cllr Lynch

Application number	Proposal	Applicant details	Decision
<b>2502158/FUL Validated 30.9.25</b>	Erect two modest agricultural dairy workers dwellings  Dragon Manor Farm Stowell Lane Charlton Horethorne, Sherborne, Dorset, DT94PD	<b>Mr Kingsman</b>	<b>Awaiting decision</b>

<b>25/01714/HOU</b> <b>Validated 25.7.25</b>	<b>Location</b> Bumble Cottage, Maperton Road Charlton Horethorne, Sherborne Dorset DT9 4N <b>Proposal</b> Single storey flat roofed extension to front of property	<b>Mr and Mrs</b> <b>Gilbert</b>	<b>Appeal permitted</b> <b>subject to conditions</b>
<b>24/02967/FUL</b> <b>Validated 9.1.25</b>	<b>Location:</b> Barn At Golden Valley Farm Green Lane Charlton Horethorne Sherborne Dorset <b>Proposal:</b> Conversion and extension of an agricultural barn to form one residential unit, and ancillary works	<b>Applicant:</b> <b>Hopkins</b> <b>Estates Ltd</b>	<b>Awaiting decision</b>
<b>Full Application</b> <b>Number:</b> <b>25/01410/FUL</b>	<b>Proposal:</b> Erection of 4no. dwellings in place of existing barns with Class Q Approval. <b>Location:</b> Dragon Manor Farm Stowell Lane Charlton Horethorne Sherborne Dorset DT9 4PD	<b>Applicant: Mr</b> <b>Andrew Clark</b>	<b>Approved with</b> <b>Conditions on the</b> <b>18<sup>th</sup> November 25</b>
<b>25/00734/FUL</b>	<b>Proposal:</b> Single storey rear extension for a kitchen extension 2 Honeysuckle Court Charlton Horethorne Milborne Port Sherborne Somerset DT9 4NF	<b>Applicant:</b> <b>Teresa Lines</b>	<b>Approved</b>

## 9 Finance

- A) To note** Receipts and Payments made since the last meeting with matched bank reconciliation for January 2026 **Clerk**. Cllr Pipe and Cllr Thornham approved the records.

The Clerk reported that the bank statements ending the 31 January 2025 indicate that the Business Reserve Account currently holds **£3,636.98** and that the Current Account holds **£19,617.83** This provides a total available fund of **£23,254.81**.

- B) To approve** payments for January 2026 presented as schedule below.

<b>Payment schedule January 2026</b>			
<b>Payee</b>	<b>Particulars</b>	<b>Amount</b>	<b>VAT</b>
STAFF (A Lee)	SALARY December 25	£207.20	
STAFF (A Lee)	SALARY January 26	£165.88	
PHONE /Home Working (A Lee)	December/ January	£72.00	
TRAVEL (A Lee)	December/January	£14.31	
HMRC	PAYE Jan Month 9	£51.80	
HMRC	PAYE Feb month 10	£41.60	
Village Hall	Hire	£75.60	
Mat Day	Community Consultant*	£ 259.30	
Tim Archer	Expenses for Monkey Survey*	£396.00	
<b>TOTAL</b>		<b>£1,283.69</b>	

\*Community review

The payments for January were presented by the Clerk and equated to **£1,283.69** leaving a balance of **£18,334.14** in the Business Current Account and **£3,636.98** in the Business reserve amounting to available funds in total of **£21,971.12**. **The PC is also expecting a grant for £5,000 for the Community Plan.**

**Cllr Pipe proposed the payment schedule be made and Cllr Thornham seconded this. It was unanimously agreed.**

- C) To AGREE the 26/27 budget. Whole Council.** Cllr Archer thanked the Clerk for preparing the budget papers. A copy of the paper has been posted on the website. The PC is in a healthy financial position. A budget of £10,730 was proposed by Cllr Archer, seconded by Cllr Pipe, unanimously agreed.

- D) To AGREE the 26/27 Precept. Whole Council.** Following an option appraisal as detailed in the financial paper presented (found on the PC website). Cllrs noted that the precept for 24/25 was £10,513. The new budget totals £10,730. After

considerable debate Cllr Archer proposed a precept increase of 7% equating to £11,248 at a cost of £36.32 with a difference of £1.78 (5.15%) for a Band D property. This was seconded by Cllr McHugh and unanimously carried.

## 10 Council Matters

- a) **To note the highway safety defects document that provides evidence of activity relevant to the Parish Cllr Archer.** Covered in reports
- b) **To receive the Millennium Green future plans. Cllr Archer.** Cllrs noted the expense of refurbishing the pond and replacing its lining as well as replacing the playground equipment. Cllrs resolved to agree in principle up to £1000 of grant funding for the Millennium Green pond renovations to assist with project planning - subject to application for grant being received, and any payments to be confirmed on receiving receipts / evidence
- c) **To update progress with the Abri Sale of property and determine action going forward. Cllr Archer.** Cllr Archer indicated that he had not had a response to his letter that was delivered just before Christmas. Cllrs resolved to request a meeting with Abri. Cllr Pipe will follow this up.
- d) **To agree the Community Plan Cllr Archer.** Cllr Archer confirmed that the final draft to the survey has been completed which is scheduled to be sent out towards the end of mid to late February. It will hopefully be predominately accessed online by an email link or via a QR code. Drop in provision will be made for residents who don't have access to the internet or a computer. Paper copies will also be available. The Parish email list has expanded by c100 names. Awareness raising about the plan is important. To this end, a general knowledge quiz will be circulated on the 27 January. Cllrs agreed to £250 of Community Plan grant funding to be used for both the GK Quiz and survey itself, in each case to fund 5x £50 vouchers to be spent in the Kings Arms. The survey itself is due to be launched mid-February.
- e) **To receive an update from the latest LCN meeting Cllr Archer.** Cllr Archer will circulate the minutes once received.
- f) **To note any further progress with Charwell Fields Cllr Archer.** No further progress to date.

## 11. To agree Items for the next meeting Cllr Archer.

Update on application 23/02275 Hybrid  
Millenium Green Grant application  
Year-end performance against budget  
Progress with the Community Plan  
Update on meeting with Abri

## 12. Date of Next meeting – The next proposed dates for the Parish Council meeting will be held on the **Date to be confirmed for March 2026**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on the 26 February 2026**

**Ann Lee Parish Clerk**