

CHARLTON HORETHORNE PARISH COUNCIL

Clerk: Ann Lee 3, Sparkford Road, Sparkford, Yeovil, BA22 7FA

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AGENDA

Charlton Horethorne Parish Council held at the Village Hall, Charlton Horethorne on **MONDAY 26th January 2026 at 7.30pm.**

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion.

Please note, any new items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. **Apologies for Absence. To RECEIVE AND APPROVE** apologies for absence including reasons given (Local Government Act 1972 s85 (1)).
2. **Declarations of Interest.** (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct).
3. **To APPROVE as a correct record the minutes of the previous meeting held on Monday 11 November 2025.** (Local Government Act 1972 Sch 12).
4. **To review all matters arising from the previous meetings.**

Minute item	Action	Responsibility
21.10.24 10c	To RECEIVE progress report regarding access to the land near Charwell field for the public and consider the feasibility of grant applications for any work required vs community benefit. Grant applications are possible from Health Grant funds from the Unitary Authority. Cllr Archer has previously written twice to the Council to seek verification of land transfer but not received a reply. He stated that he will pursue this.	Cllr Archer Agenda item

5. Reports

a) To receive the Chairmans report Cllr Archer

1. **Safety Defect Completion Monthly Review**
2. **Dog control consultation**
3. **Fire rescue risk management plan**
4. **Cllr Training**

b) To receive any police notifications. Cllr Archer

c) To receive Unitary Councillor October and November 2025 reports from Cllr Nicola Clark and Cllr Hayward Burt.

6. Planning

a) To receive an update on the 23/02275/Hybrid following application refusal by Somerset Council: Cllr McHugh.

b) To note Planning Applications for decision by Committee / Planning Officers. Cllr Lynch.

c) Notification only

Application	Proposal	Decision
25/00734/FUL Hopkins Publication 19/01/2026	Permission for demolition of existing agricultural buildings and erection of 4 residential dwellings	GRANTED subject to the planning conditions listed in the Officer's report, and subject to the satisfactory completion of a S106 Legal Agreement to secure monitoring and management

25/02961/TCA	(C3) with associated works at Maperton Dairy Maperton, Wincanton , Somerset, BA9 8EN Notification of intent to Fell No. 2 Trees within a Conservation Area. 2 x Lawson Cypress, one is already dead at De Combe House Charlton Horethorne Sherborne Dorset DT9 4PB	of Biodiversity Net Gain measures, with final determination to be delegated to the Head of Planning in consultation with the Area Chair (South). Application permitted 21. 1.26
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d) To note recent SSDC Planning Decisions: Cllr Lynch

Application number	Proposal	Applicant details	Decision
2502158/FUL Validated 30.9.25	Erect two modest agricultural dairy workers dwellings Dragon Manor Farm Stowell Lane Charlton Horethorne, Sherborne, Dorset, DT94PD	Mr Kingsman	Awaiting decision
25/01714/HOU Validated 25.7.25	Location Bumble Cottage, Maperton Road Charlton Horethorne, Sherborne Dorset DT9 4N Proposal Single storey flat roofed extension to front of property	Mr and Mrs Gilbert	Appeal permitted subject to conditions
24/02967/FUL Validated 9.1.25	Location: Barn At Golden Valley Farm Green Lane Charlton Horethorne Sherborne Dorset Proposal: Conversion and extension of an agricultural barn to form one residential unit, and ancillary works	Applicant: Hopkins Estates Ltd	Awaiting decision
Full Application Number: 25/01410/FUL	Proposal: Erection of 4no. dwellings in place of existing barns with Class Q Approval. Location: Dragon Manor Farm Stowell Lane Charlton Horethorne Sherborne Dorset DT9 4PD	Applicant: Mr Andrew Clark	Approved with Conditions on the 18th November 25
25/00734/FUL	Proposal: Single storey rear extension for a kitchen extension 2 Honeysuckle Court Charlton Horethorne Milborne Port Sherborne Somerset DT9 4NF	Applicant: Teresa Lines	Approved

8 Finance

A) To note Receipts and Payments made since the last meeting with matched bank reconciliation for January 2026 **Clerk.**

The bank statements ending the 31 January 2025 indicate that the Business Reserve Account currently holds **£3,636.98** and that the Current Account holds **£19,617.83**
This provides a total available fund of **£23,254.81.**

B) To approve payments for January 2026 presented as schedule below.

Payment schedule January 2026

Payee	Particulars	Amount	VAT
STAFF (A Lee)	SALARY December 25	£207.20	
STAFF (A Lee)	SALARY January 26	£165.88	
PHONE /Home Working (A Lee)	December/ January	£72.00	
TRAVEL (A Lee)	December/January	£14.31	

HMRC	PAYE Jan Month 9	£51.80
HMRC	PAYE Feb month 10	£41.60
Village Hall	Hire	£75.60
Mat Day	Community Consultant*	£ 259.30
Tim Archer	Expenses for Monkey Survey*	£396.00
TOTAL		£1,283.69

*Community review

The payments for January will equate to **£1,283.69**. This will leave a balance of **£18,334.14** in the Business Current Account and **£3,636.98** in the Business reserve amounting to available funds in total of **£21,971.12**.

C) To AGREE the 26/27 budget. Whole Council

D) To AGREE the 26/27 Precept. Whole Council

10 Council Matters

- a) To **note** the highway safety defects document that provides evidence of activity relevant to the Parish **Cllr Archer**.
- b) To receive the Millennium Green future plans. **Cllr Archer**
- c) To **update** progress with the Abri Sale of property and determine action going forward. **Cllr Archer**.
- d) To **agree the** Community Plan **Cllr Archer**.
- e) To **receive** an update from the latest LCN meeting **Cllr Archer**.
- f) To **note** any further progress with Charwell Fields **Cllr Archer**.
- g) To **agree** Items for the next meeting **Cllr Archer**

7. **Date of Next meeting** – The next proposed dates for the Parish Council meeting will be held on the **Date to be confirmed for March 2026**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on the 26 February 2026**

Ann Lee Parish Clerk