#### **CHARLTON HORETHORNE PARISH COUNCIL**

Clerk: Ann Lee 3, Sparkford Road, Sparkford, Yeovil, BA22 7FA

Tel: 07841 392242

**E-mail**: clerk@charltonhorethorne.org.uk

### **AGENDA**

# Charlton Horethorne Parish Council held at the Village Hall, Charlton Horethorne on Tuesday the 11<sup>TH</sup> November 2025 at 7.30pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion. Please note, any new items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

- 1. Apologies for Absence. To RECEIVE AND APPROVE apologies for absence including reasons given (Local Government Act 1972 s85 (1)
- 2. Declarations of Interest. (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct).
- 3. To APPROVE as a correct record the minutes of the previous meeting held on Monday 8 September 2025. (Local Government Act 1972 Sch 12).

Minute item	Action	Responsibility
21.10.24 10c	To RECEIVE progress report regarding access to the land near Charwell field for the public and consider the feasibility of grant applications for any work required vs community benefit. Grant applications are possible from Health Grant funds from the Unitary Authority. Cllr Archer has previously written twice to the Council to seek verification of land transfer but not received a reply. He stated that he will pursue this. <b>Agenda item</b>	CIIr Archer  Agenda item

#### 4. Reports

- a To receive any police notifications. Cllr Archer
- b To receive Unitary Councillor October and November 2025 reports from Cllr Nicola Clark and Cllr Hayward Burt.

#### 5. Planning

- a) To receive an update on the 23/02275/Hybrid following application refusal by Somerset Council: Cllr McHugh
- b) To consider new Planning Applications and any amendments to applications: Cllr Lynch None received

c) To note recent SSDC Planning Decisions: Cllr Lynch

Application number	Proposal	Applicant details	Decision
Number:	Location: Charlton Horethorne House Water	Applicant: Willis	Application
25/02121/TCA	Lane Charlton Horethorne Sherborne		permitted
Notification Only for	Proposal: To reduce the canopy radial spread		
work to trees	of No.1 Walnut tree		
	radially by 4 metres, reduce main stems of No. 1		
	of No.1 Walnut tree		

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	side quadrant of No. 1 Horse Chestnut tree to		
	replicate historical reduction, reduce		
	overextended limb of No. 1 Lime tree by 4		
	metres and remove dead wood and dying		
	section of a Silver Birch group due to ongoing		
	basal decay within a Conservation Area.		
25/01714/HOU	Location Bumble Cottage, Maperton Road	Mr and Mrs	Application refused
	Charlton Horethorne, Sherborne Dorset DT9 4N	Gilbert	Appeal lodged
	Proposal Single storey flat roofed extension to		, the con sou do a
	front of property		
24/02967/FUL	<b>Location:</b> Barn At Golden Valley Farm Green	Applicant:	Awaiting decision
2 11 0 2 0 0 1 11 0 2	Lane Charlton Horethorne Sherborne	Hopkins Estates	/ twaiting accioion
	Dorset	Ltd	
	<b>Proposal:</b> Conversion and extension of an	Ltd	
	agricultural barn to form one residential unit,		
25/00005/5111	and ancillary works	Applicant:	Application
25/00085/FUL	Location: Kings Arms Hotel	Applicant:	Application withdrawn 25
PP 13543904	Proposal: Conversion of Rear 2 Storey	Mr and Mrs	
	previous extension to No. 2 Two-Bedroom Flats	Lethbridge	September 2025
	and Change of Use of two-Bedroom Barn		
	Conversion from Ancillary use to an		
	independent dwelling. To construct a Detached		
	New Build 2 Storey Dwelling to the rear of the		
	site. Demolish outbuilding and erect car port.		
Application Type:	Location: Golden Valley Farm Water Lane	Applicant:	Approved with
Full Application	Charlton Horethorne Sherborne Dorset DT9	Hopkins Estates	conditions
Application	4NX	Ltd	
Number:			
24/02972/FUL	Proposal: Conversion of 3 agricultural barns		
	into 3 dwellings, demolition of a 4 <sup>th</sup> agricultural		
	barn to allow for the erection of a 4th dwelling		
	with existing access from		
	Water Lane and creation of a new access from		
	Daw's Lane and ancillary works		
24/01564/FUL	Location: Slait Cottages Sigwells Sherbourne	Applicant: Mr	Awaiting decision
24/02846/S73		And Mrs Bazzard	Approved for 5
	Proposal: Demolish agricultural buildings and		dwellings
Deadline extended	the erection of detached two storey dwelling		
until 21 January 25.	the discussion of detached two storey awalling		
Full Application	Proposal: Erection of 4no. dwellings in place of	Applicant: Mr	Awaiting decision
Number:	existing barns with Class Q Approval.	Andrew Clark	Analting accision
25/01410/FUL	Location: Dragon Manor Farm Stowell Lane	, aldion oldin	
20/01710/1 UL	Charlton Horethorne Sherborne Dorset DT9		
	4PD		

## 8 Finance

A) To **note** Receipts and Payments made since last meeting with matched bank reconciliation for October 2025. **Clerk** 

B) To **approve** payments for November 2025.

Payment schedule Nov 2025			
Payee	Particulars	Amount	VAT
STAFF (A Lee)	SALARY October	£158.22	
STAFF (A Lee)	SALARY November	£158.22	
PHONE/Home Working (A Lee)	October / November	£62.00	
TRAVEL (A Lee)	October/November	£28.68	
Milbourne Computing	Microsoft annual support and Microsoft licence	£195.00	£32.50

HMRC	PAYE October	£39.60	
Village Hall	Hire	£33.60	
Pinnacle Accountancy Services	Payroll	£98.40	£16.40
TOTAL		£773.78	

d) To identify budget priorities in preparation for the 26/27 precept. CIIr Archer

#### 10 Council Matters

- a) To update on refurbishment plans for the Village Notice Board, Clir Lynch
- **b)** To **note** the Highway safety defects document that provides evidence of activity relevant to the Parish **Clir Archer**.
- c) To update progress with the Abri Sale of property. Cllr Archer
- **d)** To **receive** a progress report on the revised Community Plan with details include grant access and working group schedule, work plan and volunteers secured **Clir Archer**
- e) To receive an update from the latest LCN meeting Cllr Archer.
- f) To note any further progress with Charwell Fields Cllr Archer.
- g) To review risks Cllr Pipe
- h) To agree Items for the next meeting:
  - Progress on the Community Plan project
  - Progress with Abri complaint
- 6. Date of Next meeting The next proposed dates for the Parish Council meeting will be held on the Date to be confirmed for January 2026. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by 9.00am 28 December 025

Ann Lee Parish Clerk