

CHARLTON HORETHORNE PARISH COUNCIL

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AGENDA

The Annual meeting of Charlton Horethorne Parish Council held at the Village Hall, Charlton Horethorne on Monday 8th September 2025 at 7.30pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion.

Please note, any new items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. **Apologies for Absence. To RECEIVE AND APPROVE** apologies for absence including reasons given (Local Government Act 1972 s85 (1))
2. **Declarations of Interest.** (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct).
3. **To APPROVE as a correct record the minutes of the extraordinary meeting held on Monday 23 June 2025.** (Local Government Act 1972 Sch 12).
4. **To APPROVE as a correct record the minutes of the previous meeting held on Monday 7 July 2025.** (Local Government Act 1972 Sch 12).

Minute item	Action	Responsibility
21.10.24 10c 9.12.24	To AGREE to progress access to the land near Charwell field for the public and consider the feasibility of grant applications for any work required vs community benefit. Grant applications are possible from Health Grant funds from the Unitary Authority. Cllr Archer has previously written twice to the Council to seek verification of land transfer but not received a reply. He stated that he will pursue this. Agenda item	Cllr Archer Agenda item

5. Reports

- a To receive any police notifications. Cllr Archer
- b To receive Unitary Councillor September 2025 reports from Cllr Nicola Clark and Cllr Hayward Burt.

6. Planning

- a) To receive an update on the 23/02275/Hybrid following application refusal on the 28 August 2025: Cllr McHugh
- b) To consider new Planning Applications:

Application Number	Proposal	Applicant details	Planning Officer
Number: 25/02121/TCA Notification Only Work to Trees	Location: Charlton Horethorne House Water Lane Charlton Horethorne Sherborne Dorset DT9 4NX Proposal: To reduce the canopy radial spread of No.1 Walnut tree radially by 4 metres, reduce main stems of No. 1 Chanticleer Pear tree by 2 metres, trim house side quadrant of No. 1 Horse Chestnut tree to replicate	Applicant: Willis	Ben Parkinson (Tree Officer) ben.parkinson@somerset.gov.uk

	historical reduction, reduce overextended limb of No. 1 Lime tree by 4 metres and remove dead wood and dying section of a Silver Birch group due to ongoing basal decay within a Conservation Area.		
25/01714/HOU 19 August deadline	Location Bumble Cottage, Maperton Road Charlton Horethorne, Sherborne Dorset DT9 4N Proposal Single storey flat roofed extension to front of property	Mr and Mrs Gilbert	Sophie Murray (Graduate Planning Officer) sophie.murray@somerset.gov.uk Currently awaiting decision

c) To note recent SSDC Planning Decisions: Cllr Lynch noted all the current applications that are awaiting decision from the Planning Officers.

Application number	Proposal	Applicant details	Decision
24/02967/FUL	Location: Barn At Golden Valley Farm Green Lane Charlton Horethorne Sherborne Dorset Proposal: Conversion and extension of an agricultural barn to form one residential unit, and ancillary works	Applicant: Hopkins Estates Ltd	Awaiting decision
25/00085/FUL PP 13543904	Location: Kings Arms Hotel Proposal: Conversion of Rear 2 Storey previous extension to No. 2 Two-Bedroom Flats and Change of Use of two-Bedroom Barn Conversion from Ancillary use to an independent dwelling. To construct a Detached New Build 2 Storey Dwelling to the rear of the site. Demolish outbuilding and erect car port.	Applicant: Mr and Mrs Lethbridge	Awaiting decision
Application Type: Full Application Application Number: 24/02972/FUL .	Location: Golden Valley Farm Water Lane Charlton Horethorne Sherborne Dorset DT9 4NX Proposal: Conversion of 3 agricultural barns into 3 dwellings, demolition of a 4 th agricultural barn to allow for the erection of a 4th dwelling with existing access from Water Lane and creation of a new access from Daw's Lane and ancillary works	Applicant: Hopkins Estates Ltd	Awaiting decision
24/01564/FUL 24/02846/S73 Deadline extended until 21 January 25.	Location: Slait Cottages Sigwells Sherbourne Proposal: Demolish agricultural buildings and the erection of detached two storey dwelling	Applicant: Mr And Mrs Bazzard	Awaiting decision Approved for 5 dwellings
Full Application Number: 25/01410/FUL	Proposal: Erection of 4no. dwellings in place of existing barns with Class Q Approval. Location: Dragon Manor Farm Stowell Lane Charlton Horethorne Sherborne Dorset DT9 4PD	Applicant: Mr Andrew Clark	Awaiting decision.
23/02502/FUL	Location Land At Ciderhouse, Farm Sigwells Sherborne Dorset DT9 4LN Proposal change of use and conversion of an agricultural building (originally built as an airfield fire station) for use as a single private dwelling, with associated curtilage and the erection of a garage		Awaiting decision

	No case officer assigned to application 9/12/24		
25/01541/HOU	Location St Georges Cottage Stowell Lane Charlton Horethorne Sherborne DT94PD Proposal The erection of a detached garage, single storey front porch, single storey rear extension and rear balcony	Mr Purcell	Approved

8 Finance

- A) To **note** Receipts and Payments made with matched bank reconciliation for August 2025.
- B) To **approve** payments for September 2025
- C) To **approve** previously submitted grant application for lychgate roof renovation following receipt of quotes. **Cllr Archer**
- D) To **approve** request for a donation of £30 contribution towards Somerset Art Works **Cllr Archer**

10 Council Matters

- a) To **agree** to proceed with the refurbishment plans for the Village Notice Board, **Cllr Lynch**
 - b) To **note** Highway safety defects relevant to the Parish **Cllr Archer**
 - c) To **agree** to complete the Parish Preparedness survey and submit to Somerset Council by the 19th September **Cllr Archer**
 - d) To **respond** to concerns to access to restrictions recycling in Dorset, especially Sherborne. **Cllr Pipe**
 - e) To **respond** to Somerset's local transport plan **Cllr Archer**
 - f) To **update** progress with the Abri Sale of property. **Cllr Archer**
 - g) To **agree** to progress the existing Community Plan review vs a Neighbourhood plan **Cllr Archer**
 - h) To **receive** an update from the LCN **Cllr Archer**
 - i) To **note** any further progress with Charwell Fields **Cllr Archer**
 - j) To **receive** the Council's current Risk Assessment and Management document amendments. **Cllr Pipe**
 - k) To **agree** Items for the next meeting:
7. **Date of Next meeting** – The next proposed dates for the Parish Council meeting will be held on the 30th November **2025**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am 20 November 2025**

Ann Lee Parish Clerk

