

CHARLTON HORETHORNE PARISH COUNCIL

Clerk: Ann Lee 3, Sparkford Road, Sparkford, Yeovil, BA22 7FA

Tel: 07841 392242

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MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of... **Charlton Horethorne Parish Council**
Time... **19:00 hrs**
Date... **4th March 2024**
Venue... **Charlton Horethorne Village Hall**

Councillors will be discussing all the items listed on the agenda below.

Ann Lee

Parish Clerk

26 February 2024

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

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PUBLIC SESSION

Questions and comments are invited from members of the public (**limited to 30 minutes in total, each individual limited to 3 minutes**). As issues raised during the public session may not relate to items on the agenda, no resolution for action can be taken¹. A record of public participation shall not be included in the Minutes.

Reports from County Councillors

Short oral reports are invited from County Councillors, regarding matters affecting Charlton Horethorne and the wider local community (if applicable to the local community)

AGENDA

24/20 Welcome from the Chair

24/21 To receive apologies for absence and to approve the reasons given
(LGA 1972 s85(1))

24/22 Declarations of interests Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations)

24/23 To approve the minutes of the previous meeting – 29^h of January 2024 (LGA 1972 sch 12, para 41(1))

24/24 Matters to report from previous meeting

1. **Clerk** to write to School advising headteacher of successful grant application and seek account details for bank transfer.
2. **Cllr Archer** to write to write to SSCAT Bus, St Peters Church & St Pauls , Village Hall to ask them to reconsider their applications to fulfil the PC's grant policy criteria.
3. **Cllr Pipe** to establish the permitted level of funding levels permitted by the PC in accordance with the number of parishioners on the electoral register.
4. **Cllr McHugh** to update progress on quotes for Village Green posts and chains

24/25 To Receive Planning Applications for decision

Application Number	Proposal	Applicant Details
23/02275/Hybrid	Update: Land between North Road and Harvest Lane, Charlton Horethorne. Hybrid mixed use planning application comprising: 1. Full application for 28 dwellings, 665 sqm of commercial space use Class E(g), public open space, allotments, drainage, landscape and ancillary works. 2. Outline planning permission with all matters reserved bar access for an additional 3 self/custom build dwellings. Location between North Road and Havens Lane, Charlton Horethorne Sherbourne, DT9 4NS	Oliver Hoskins Estates LTD

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The applicant's agent has submitted revised site plans, a Technical Note, a Response to Highway Comments, a revised Travel Plan, a Construction Management Plan, and a drawing showing an additional passing bay to respond to the various highways related comments made. **Comments by 13 March 2024. Extension requested until April 30, 2024.**

24/00295/HOU	Installation of ground mounted photovoltaic (PV) panel array Location: The Cedar House Watery Lane Charlton Horethorne Milborne Port Somerset DT9 4PD Comments by 6 March 24	Mrs Sally James
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24/26 To note planning decisions made by the Unitary Authority

Application Number	Proposal	Applicant Details
20/03404/OUT Approved with conditions	Land at Cider house Farm, Sigwells, Sherbourne Dorset, DT9 4LN Outline application some matters reserved for demolition of existing agricultural buildings and erection of 5no.C3 dwelling houses	Mr and Mrs V Norman
23/02502/FUL Awaiting Decision	Land At Ciderhouse, Farm Sigwells Sherborne Dorset DT9 4LN Proposed change of use and conversion of an agricultural building (originally built as an airfield fire station) for use as a single private dwelling, with associated curtilage and the erection of a garage	
23/02782/FUL Approved with conditions	Land at Half Acre Lane, Charlton Horethorne Sherborne, DT9 4NT. Erection of agricultural building, lambing polytunnel and formation of access track using existing access.	Mrs Catherine Matthews

24/27 Finance – To approve the cashbook and bank reconciliation to 28 February 2023

To report the balance in Business Current Account

To report the balance in Business Reserve Account

To report total available funds

24/28 Finance – To report payments made since the last meeting

Payee	Particulars	Amount
STAFF	SALARY and travel February	£294.34
HMRC	PAYE	£70.00
SOMERSET COUNCIL	LATE PAYMENT 21.3.23	£669.48
RESIDENT PAYMENT	FIREWORKS	£200.00
CH PCC	GRANT 2023	£500
TOTAL		£1,733.82

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24/28 Finance – To approve the payment schedule for March 2024

Payee	Particulars	Amount
STAFF	SALARY and travel	£243.94
HMRC	PAYE	£57.40
CH PRIMARY SCHOOL	MATHS PROJECT GRANT	£400.00
GLENN A WHILE	VERGE, GRASS SERVICES	£221.00
TOTAL		£922.34

- 24/29 To receive progress on new PC bank account with Lloyds
- 24/31 To approve maintenance of village greens by Glenn While (Every two weeks between March to October)
- 24/32 To consider continuation of the SID.
- 24/33 To review the Standing Orders of 2018
- 24/34 To receive Councillor report's: Cllr Clark
- 24/35 To receive Police Report from Mya Greenfield None received.
- 24/36 Update from the LCN
- 25/36 Update on local Bus campaign
- 26/37 Items for the next agenda
- 24/37 Date of next meeting – tbc
- 24/38 Proposed date of the Annual Parish Meeting 27 April or 4 May at 7.30pm
Proposed date of the Annual Parish Council Meeting 14 May 7.00pm

End of Agenda