

CHARLTON HORETHORNE PARISH COUNCIL

Clerk: Ann Lee 3, Sparkford Road, Sparkford, Yeovil, BA22 7FA

Tel: 07841 392242

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MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of... **Charlton Horethorne Parish Council**
Time... **19:30 hrs**
Date... **29 January 2024**
Venue... **Charlton Horethorne Village Hall**

Councillors will be discussing all the items listed on the agenda below.

Ann Lee

Parish Clerk

22 January 2023

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

PUBLIC SESSION

Questions and comments are invited from members of the public (**limited to 30 minutes in total, each individual limited to 3 minutes**). As issues raised during the public session may not relate to items on the agenda, no resolution for action can be taken¹. A record of public participation shall not be included in the Minutes.

Reports from County Councillors

Short oral reports are invited from County Councillors, regarding matters affecting Charlton Horethorne and the wider local community (if applicable to the local community)

AGENDA

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24/1 Welcome from the Chair

24/2 To receive apologies for absence and to approve the reasons given
(LGA 1972 s85(1))

24/3 **Declarations of interests** Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations)

24/4 To approve the minutes of the previous meeting – 15th of November 2023 (LGA 1972 sch 12, para 41(1))

24/5 Matters to report from previous meeting

24/6 To Receive Planning Applications

Application Number	Proposal	Applicant Details
23/02275/Hybrid	<p>Update: Land between North Road and Harvest Lane, Charlton Horethorne.</p> <p>Hybrid mixed use planning application comprising:</p> <ol style="list-style-type: none">1. Full application for 28 dwellings, 665 sqm of commercial space use Class E(g), public open space, allotments, drainage, landscape and ancillary works.2. Outline planning permission with all matters reserved bar access for an additional 3 self/custom build dwellings. Location between North Road and Havens Lane, Charlton Horethorne Sherbourne, DT9 4NS <p>Objection from PC 15 November 2023</p> <p>This application is not on the agenda yet for Somerset Council Planning South Committee on the 30th January 2024.</p>	Oliver Hoskins Estates LTD
20/03404/OUT	<p>Land at Cider house Farm, Sigwells, Sherbourne Dorset, DT9 4LN</p> <p>Outline application some matters reserved for demolition of existing agricultural buildings and erection of 5no.C3 dwelling houses.</p> <p>PC in favour of application: Awaiting decision.</p>	Mr and Mrs V Norman
23/02502/FUL	<p>Land At Ciderhouse Farm Sigwells Sherborne Dorset DT9 4LN</p> <p>Proposed change of use and conversion of an agricultural building (originally built as an airfield fire station) for use as a single private dwelling, with associated curtilage and the erection of a garage.</p>	

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	PC in favour of application: Awaiting decision.	
23/02782/FUL	Land at Half Acre Lane Charlton Horethorne, Sherbourne, Dorset, DT9 4NT Erection of agricultural building, lambing polytunnel and formation of access track using existing access PC in favour of application: Awaiting decision	Mrs Catherine Matthews

24/7 Finance –To approve the cashbook and bank reconciliation to 31st December 2023

Balance in Business Current Account £3,545.26

Balance in Business Reserve Account £12,790.58

Total available funds: £16,335.84

24/8 Finance –To report payments made since the PC meeting 15 November 2023

Payee	Particulars	Amount
STAFF	SALARY	£700.00 ACCRUED since July 23 - November
MILBOURNE COMPUTING	Domain name retention	£ 72.00
HMRC	PAYE	£140.00
PINNACLE	PAYROLL FEE	£ 45.60
SALC	SUBSCRIPTION	£180.43
CHVH	HALL HIRE	£ 52.00
Jimmy Flynn	WEBSITE PROVISION	£100.00
TOTAL		£1290.03

24/9 Finance – To approve the payment schedule for January 2024

Payee	Particulars	Amount
STAFF	SALARY	£280.00 ACCRUED since Dec- Jan
STAFF	TRAVEL	£14.34
HMRC	PAYE	£70.00
SOMERSET COUNCIL	Late payment 21.3.23	£669.48
RESIDENT	Late payment Fireworks	£200.00
TOTAL		£1233.82

24/10 i) To consider a grant application towards the Parish Magazine

The Chair asked the applicant to complete a timely application for next year with budgeting scheduled going forward for January.

ii) To consider a grant application from the School for £400 towards a maths station. (Total cost over £1200)

iii) To consider a grant application from the SSCAT Bus for £500 towards community accessible transport

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iv) To consider a grant application from St Peters Church and St Paul for £600 towards grass cutting, tree maintenance, buildings and fabric

v) To consider a grant application from the Village Hall for £500 towards continued availability and maintenance.

24/11 To approve the budget for 24/25

24/12 To approve the precept for 24/25

24/13 To consider the replacement of posts and chains bordering the Village Green Cllr McHugh

24/14 To adopt Code of Conduct for Somerset version 2020

24/15 To receive Councillor report's Cllr Clark

24/16 To receive Police Report from Mya Greenfield

24/17 Items for the next agenda

24/18 Date of next meeting – tbc

24/19 Confidential matters

To note the NJC 23/24 local Government pay agreement has been finalised and NALC issues full details of the pay agreement on 6 November 23, with the directive for Councils to pay new rates and back pay with immediate effect. Back pay and the new rate have been implemented.

End of Agenda