

# CHARLTON HORETHORNE PARISH COUNCIL

Clerk: Julie Ferguson. Chilthorne Knapp, Chilthorne Domer, Yeovil, BA22 8QZ

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## Minutes of Meeting of Charlton Horethorne Parish Council held on Monday 27 March 2023 at 19:30hrs

### Present – Councillors (Cllrs)

Tim Archer (Chair), Geoff McHugh, Patrick Lynch, Roger Pipe, Roger Thornham

### In attendance:

Julie Ferguson - Parish Clerk and 25 members of the public.

### i) Public Open Session

A detailed statistical report from each of the 2 locations (outside the VH and Milborne Port Road) was presented from a member of the Speedwatch team.

Village Hall – Average Speed incoming 23.63mph, outgoing 28mph. 99% traffic within speed limit, 3230 vehicles per day

Milborne Port road – highest recorded speed incoming 73mph and 76% within speed limit, highest recorded speed outgoing 68mph and 56% within speed limit.

### ii) County & District Councillors Reports

There were no reports at this time.

### 19:48 – Meeting opened

### 22/109 To receive apologies for absence and to approve the reasons given

Apologies were received from Geoff McHugh, for personal reasons.

### 22/110 Declarations of interests

Cllr Archer declared a pecuniary interest in item 22/117 as the applicant, Cllr Thornham declared a non-pecuniary interest in item 22/117 as a neighbour, Cllr McHugh declared a non-pecuniary interest in item 22/122 as the Chair of the School Governors

### 22/111 To approve the minutes of the previous meeting – 30<sup>th</sup> January 2023

**RESOLVED:** To approve the minutes of the meeting held on 30<sup>th</sup> January 2023 as a true and accurate record of the meeting.

### 22/112 Matters to report from the previous meeting

None.

### 22/113 Planning decisions report

None.

### 22/114 Planning applications – 22/03488/OUT - Land Adjoining Grangers Stowell Road, Stowell. Outline application with all matters reserved for the erection of a single dwellinghouse and construction of access thereto.

**RESOLVED:** To SUPPORT the application.

**ACTION:** Parish Clerk

### 22/115 Planning application - 23/00419/HOU - Sunnyridge Stowell Road Stowell. Demolish Greenhouse and erect Pool House, install Swimming Pool and rebuild smaller Greenhouse.

**RESOLVED:** To SUPPORT the application.

**ACTION:** Parish Clerk

### 22/116 Planning application -22/03591/S73A - Clare Cottage Stowell Road Stowell. S73A

Application to remove Condition 02 to allow the units to be occupied as primary dwellinghouses of

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Chairman

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Date

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**planning consent 21/03718/S73A; Use of existing 3 holiday letting units (permission 12/00117/FUL as varied by 16/00040/S73A) as 2 holiday letting units (retrospective application). S73A application to remove condition 4 (non- fragmentation) of approval 21/02311/FUL LOCATION: Clare Cottage Stowell Road, Stowell Milborne Port Somerset DT9 4PD.**

**RESOLVED:** To SUPPORT the application.

**ACTION: Parish Clerk**

Cllr Archer left the meeting at this point and Cllr Lynch took the Chair.

**22/117 Planning application - 23/00533/FUL - The Manor Horse Lane Charlton Horethorne. Change of use of land to private amenity land and install domestic tennis court and surrounding fence with associated Pavilion.**

**RESOLVED:** To SUPPORT the application.

**ACTION: Parish Clerk**

Cllr Archer returned to the meeting and took the Chair.

**22/118 Planning application - 23/00656/HOU - Larch House Water Lane Charlton Horethorne. Alterations, extension and conversion of domestic outbuilding into additional residential accommodation and alterations to parking and landscaping RETROSPECTIVE (revisions to planning permission 20/00712/HOU)**

**RESOLVED:** To SUPPORT the application.

**ACTION: Parish Clerk**

**22/119 Finance – To approve the payment schedule for March 2023**

STAFF SALARIES (MAR23)	£206.20
SLCC SUBSCRIPTION	£23.60
PINNACLE PAYROLL FEE	£42.00
CHVH HALL HIRE	£40.00
CHT DEFIB ANNUAL FEE	£198

**RESOLVED:** To approve all payments totalling £509.80

**ACTION: Parish Clerk**

**22/120 Finance – To report the payments made since the last meeting**

STAFF SALARIES (FEB23)	£194.50
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Noted.

**22/121 Finance – To approve the cashbook and bank reconciliation to 28 February 2023**

**RESOLVED:** To approve the cashbook and bank reconciliation to 28<sup>th</sup> February 2023.

**22/122 Finance – To consider a grant request for £400 from Charlton Horethorne Primary School**

**RESOLVED:** To approve a grant request for £400 from Charlton Horethorne Primary School.

**ACTION: Parish Clerk**

**22/123 Finance – To consider a grant request for £75 from Charlton Horethorne Village Hall**

**RESOVLED:** To approve a grant request for £75 from Charlton Horethorne Village Hall

**ACTION: Parish Clerk**

**22/124 Finance – To consider a grant request from St John Ambulance**

It was decided not to award a grant to this request at this time.

**ACTION: Parish Clerk**

**22/125 Finance – To consider a grant request from South Somerset CATBus.**

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The clerk was asked to provide a grant request form to the SSCATBus for the grant to be considered further.

## **22/126 Finance – To consider a budget for the Coronation weekend parish events**

No requests had been forthcoming for PC funds, so it was agreed that any future requests could be considered and agreed under delegated authority in accordance with the Financial Regulations.

## **22/127 To receive Councillor reports**

Cllr Archer explained that, should a Harvest Lane Planning application be received before the next meeting, an Extraordinary meeting would be called to consider the PC response.

It was further reported that due to the Parish Clerks resignation, should anyone be interested in the role, please contact the Chairman or the Parish Clerk for more information. The recruitment campaign would be advertised very soon.

## **22/128 To receive the Parish Clerk's report and correspondence**

The following items had been circulated via email:

- SCC New specialist Free School for Somerset children gets green light.
- SWP Briefings
- SSDC - Get SuSSed Newsletter
- SSDC – Members briefings
- South Somerset – Meet your broadband provider event
- Emergency Road Closure notifications
- Somerset Council – Local Government Reorganisation briefs
- SALC – BBC Radio Make A Difference Awards
- SCC – Secondary school places announced for 2023-24
- SCC - Somerset's community stalwarts celebrated in this year's Chair's Awards
- Somerset Day leaflet
- South Somerset – Information for applications for Kings Coronation Celebrations
- Great British Spring Clean campaign
- SCC - Could you support a child in care in Somerset? Route1 Advocacy in need of new volunteers
- SCC – New Civic email notification
- Email from members of the public relating to Harvest Lane proposals and PC considerations (Noted)
- Email relating to damaged verges on Lesters Lane (PC consider no further action required)
- Phone call from a resident relating to a carport (PC consider no further action required)

## **22/129 Items for the next agenda**

**22/130 Date of next meeting** – 29 April APM and 22<sup>nd</sup> May APCM (both TBC)

## **22/131 Exempt Session – Exclusion of the Press & Public**

**The Council is recommended to resolve that under section 1, paragraph 2 of The Public Bodies (admission to meetings) Act 1960, the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

### **i) To note Parish Clerk's resignation and agree recruitment campaign**

A draft job description was agreed and would be advertised locally, initially.

**20:50 – Meeting closed.**

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Chairman

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Date