

CHARLTON HORETHORNE PARISH COUNCIL

Clerk: Julie Ferguson. Chilthorne Knapp, Chilthorne Domer, Yeovil, BA22 8QZ

Tel: 07783 475200

E-mail: clerk@charltonhorethorne.org.uk

Minutes of Meeting of Charlton Horethorne Parish Council held on Monday 28 November 2022 at 19:30hrs

Present – Councillors (Cllrs)

Tim Archer (Chair), Patrick Lynch, Roger Pipe, Roger Thornham, Geoff McHugh

In attendance:

Julie Ferguson - Parish Clerk, County Cllr Nicola Clark and 40 members of the public

i) Public Open Session

The Chairman explained that this would be held after the meeting.

ii) County & District Councillors Reports

Cllr Clarks report had been circulated via email and she gave a further brief on the LCN consultation results and next steps.

19:39 – Meeting opened

22/70 To receive apologies for absence and to approve the reasons given

All Cllrs were present.

22/71 Declarations of interests

None.

22/72 To approve the minutes of the previous meeting – 27th September 2022

RESOLVED: To approve the minutes of the meeting held on 27th September 2022 as a true and accurate record of the meeting.

22/73 Matters to report from the previous meeting

None.

22/74 Planning decisions report

22/02506/LBC – Middle Farmhouse, North Road, Charlton Horethorne. Application permitted with conditions.

22/00447/FUL – Land OS 0084 at Gunville Farm, Violet Lane, Charlton Horethorne. Application refused.

21/02916/LBC – Stables, Charlton Horethorne House, Gunville Lane, Charlton Horethorne. Application refused.

21/02915/FUL – Stables, Charlton Horethorne House, Gunville Lane, Charlton Horethorne. Application refused.

Noted.

22/75 Planning applications – 22/02693/OUT Longbar, Level Lane, Charlton, Horethorne. Outline application with some matters reserved except for access and layout for the erection of a single storey dwelling.

RESOLVED: To SUPPORT the application.

22/76 Finance – To approve the payment schedule for November 2022

Clerk's gross salary and expenses	£190.49
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Pinnacle Accountancy – Payroll fee	£42.00
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RESOLVED: To approve all payments.

22/77 Finance – To report the payments made since the last meeting

Clerk's gross salary and expenses	£411.20
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CHVH – Hire fee	£28.00
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Noted.

Chairman

Date

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22/78 Finance – To approve the cashbook and bank reconciliation to 31 October 2022

CHARLTON HORETHORNE PARISH COUNCIL 2022-23			
Receipts and Payments Summary for the year ending		31st March 2023	
	Last Year	This Year	
	2021-22	2022-23	
RECEIPTS			
Precept	£ 8,155.00	£ 8,618.00	
Deposit Interest	£ 0.36	£ 3.21	
Grants	£ 1,050.00	£ -	
Defibrillator donations	£ -	£ -	
VAT refund	£ 218.33	£ -	
TOTAL RECEIPTS	£ 9,423.69	£ 8,621.21	
PAYMENTS			
Clerks Emoluments	£ 1,768.30	£ 1,196.20	
HMRC	£ 238.60	£ 172.80	
Admin General	£ 699.40	£ 478.89	
Admin Subscriptions	£ 174.93	£ 179.00	
Website	£ 160.00	£ 60.00	
Village Green	£ 453.99	£ 375.45	
Community Plan	£ -	£ -	
Environment - General Maintenance	£ 200.00	£ -	
Audit	£ -	£ -	
Insurance	£ 380.16	£ 446.66	
Training	£ 440.00	£ -	
Elections	£ -	£ -	
Reserves	£ -	£ -	
IT/Software	£ -	£ -	
Defibrillator	£ -	£ 165.00	
Grants	£ 2,600.00	£ 3,750.00	
VAT incurred on payments in year	£ 206.33	£ 149.49	
£ - TOTAL PAYMENTS	£ 7,321.71	£6,973.49	
Excess of Receipts over Payments	£ 2,101.98	£ 1,647.72	
plus balances b/fwd	£ 8,506.47	£ 10,608.45	
	£ -		
Balances c/fwd	£ 10,608.45	£ 12,256.17	
27/11/2022	Reconciliation with bank accounts		
Nat West Bank PLC Current	-	£ 8,757.56	
Nat West Bank PLC Business F	-	£ 3,498.61	
Less Outstanding Cheques			
Add Outstanding lodgements			
Total balances at bank	£ -	£ 12,256.17	

RESOLVED: To approve the cashbook and bank reconciliation.

22/79 Finance – To note the year-to-date budget as of 31 October 2022

Noted.

22/80 Finance – To approve the 2023-24 budget (draft)

RESOLVED: To approve the draft 2023-24 budget.

22/81 Finance – To approve the NALC National Salary Award 2022-23 terms and backdated pay

RESOLVED: To approve the NALC National Salary Award 2022-23 terms and backdated pay

Chairman

Date

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22/82 Parish Council Matters – To adopt Councillor-Officer Protocol (NALC Civility and Respect Project)

RESOLVED: To adopt Councillor-Officer Protocol (NALC Civility and Respect Project)

22/83 Parish Council Matters – To agree to the Civility and Respect Pledge (NALC Civility and Respect Project)

A number of additional requirements were required before taking the pledge, the council were committed to working toward this pledge.

22/84 To receive Councillor reports

Cllr Archer reported on a public consultation that he had attended regarding a proposed development at Harvest Lane, Charlton Horethorne. He explained that the PC would not be forming a response until an application was received for comment. He invited members of the public to pass their comments to the developers, as they had been clear that they were happy to take on board public views.

22/85 To receive the Parish Clerk's report and correspondence

The following items of correspondence had been circulated via email:

- Post Office Outreach Service being temporarily cancelled
- SSDC Warm Space initiative
- PKF Littlejohn appointed as external auditor for the next 5 year period
- SSDC Members briefing
- Somerset Wildlife Trust Newsletter
- Somerset Flood Warden Newsletter
- UK Somerset Rural Fund Consultation
- SSDC Meet your Broadband provider
- Somerset Emergency Contacts nominated as Cllr's Archer and Lynch

22/86 Items for the next agenda

- To approve the 2023-24 Budget
- To approve the 2023-24 Precept request
- To agree the SID rota
- To agree future meeting dates

22/87 Date of next meeting – 30 January 2022

20:21 – Meeting closed.

The meeting was followed by a public open session where views and questions were exchanged relating to the proposed Harvest Lane development. Members of the Parish Council agreed to request a further public consultation from Grass Roots Planning before the application was submitted, as villagers did not feel that adequate notice or awareness was given to the previous consultation.

Chairman

Date