

CHARLTON HORETHORNE PARISH COUNCIL

Clerk: Julie Ferguson. Chilthorne Knapp, Chilthorne Domer, Yeovil, BA22 8QZ

Tel: 07783 475200

E-mail: clerk@charltonhorethorne.org.uk

Notice of the next Parish Council Meeting

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

Members of the public & press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings.

Attendees are advised that the meeting may be recorded, attendees are asked to advise the council should they intend to record the meeting and must adhere to the council's policy on recording of meetings, a copy of which can be provided by the clerk.

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of...	Charlton Horethorne Parish Council
Time...	19:30hrs
Date...	Wednesday 29th June 2022
Venue...	Charlton Horethorne Village Hall

Councillors will be discussing all the items listed on the Agenda.

Julie Ferguson

Julie Ferguson
Parish Clerk
21 June 2022

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AGENDA

7.30pm - Prior to the meeting commencing (order decided by the Chair)

- i) Public Open Session
- ii) County & District Councillors Reports

01. To elect a Chair
02. To elect a Vice-Chair
03. To receive apologies for absence and to approve the reasons given
04. Declarations of interests
05. To approve the minutes of the previous meeting – 11th April 2022
06. Matters to report from the previous meeting
07. Co-option of members to the parish council
08. Finance
 - a. To approve the following payments:
 - i. Clerk's gross salary & expenses (Jun22) £tba
 - b. To report the payments made since the last meeting
 - i. CH Magazine grant £100.00
 - ii. CH Village Hall – Jubilee Grant £850.00
 - iii. Clerks gross salary & expenses (Apr22) £212.90
 - iv. Susan Fisher – Defib training £100.00
 - v. Pinnacle Accountancy – Payroll fees £92.40
 - vi. Clerks gross salary & expenses (May22) £176.50
 - vii. Came & Company – Annual insurance £446.66
 - c. To approve the budget summary and bank reconciliation
 - d. To adopt the Financial Regulations
09. Planning decisions report
10. Planning applications
 - a. 22/01564/HOU. Spring Cottage, Milborne Port Road, Charlton Horethorne. Proposed car port, front entrance porch, single storey extension, internal alterations and solar panels
 - b. 22/01773/S73A. Clare cottage, Stowell Road, Stowell. S73A application to remove condition 2 (holiday let) of approval 15/04003/FUL in order that the property can be used as a primary dwellinghouse.
11. Parish Council Matters
 - a. To adopt the Standing Orders
 - b. To adopt the Code of Conduct
 - c. Councillor roles and responsibilities
12. Clerks report and correspondence
13. Date of next meeting

End of Agenda