

# CHARLTON HORETHORNE PARISH COUNCIL

**Clerk:** Julie Ferguson. Chilthorne Knapp, Chilthorne Domer, Yeovil, BA22 8QZ

**Tel:** 07783 475200

**E-mail:** [clerk@charltonhorethorne.org.uk](mailto:clerk@charltonhorethorne.org.uk)

## Notice of the next Parish Council Meeting

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS  
(Public Bodies (Admission to Meetings) Act 1960)

Members of the public & press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings.

Attendees are advised that the meeting may be recorded, attendees are asked to advise the council should they intend to record the meeting and must adhere to the council's policy on recording of meetings, a copy of which can be provided by the clerk.

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of...           **Charlton Horethorne Parish Council**  
Time...                   **19:30hrs**  
Date...                   **Monday 11th April 2022**  
Venue...                 **Charlton Horethorne Village Hall**

Councillors will be discussing all the items listed on the Agenda.

*Julie Ferguson*

Julie Ferguson  
**Parish Clerk**  
05 April 2022

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## AGENDA

01. Apologies for absence
02. Declarations of interests
03. To approve the minutes of the previous meeting – 24 January 2022
04. Public Open Session to include County and District Councillors reports
05. Matters to report from the previous meeting
06. Finance
  - a. To approve the following payments:

Clerk's gross salary & expenses	£211.60
SSDC – Annual Ground Maintenance	£557.90
Community Heartbeat Trust – Annual support fee	£198
CHVH – Hire fee	£40
Charlton Horethorne PCC - grant	£450
Charlton Horethorne Primary School - grant	£400
Stowell PCC - grant	£450
Millennium Green Trust - grant	£1000
Parish Magazine	£77
Charlton Horethorne Village Hall	£500
  - b. To note receipt of the precept
  - c. To approve the 2021/22 EoY financial statement, cashbook and bank reconciliation
  - d. To approve the Financial Risk Assessment & Management Statement
  - e. To agree to exempt the Parish Council from an external audit, due to income or expenditure being less than £25K and sign the Certificate of Exemption – AGAR 2021/22 Form 2.
  - f. To receive and note the internal audit report.
  - g. To approve the AGAR Section 1 – Annual Governance Statement 2021/22
  - h. To approve the AGAR Section 2 – Accounting Statements 2021/22
  - i. To notify the commencement date for the exercise of public rights
  - j. To approve the clerks contractual 1 point salary increase
  - k. To approve the 2021-22 National Pay Award (backdated to 1<sup>st</sup> April 2021)
07. Planning Decisions Report
  - a. 21/03386/HOU – Kiwi Cottage, Maperton Road, Charlton Horethorne. Approved.
  - b. 21/03718/S73A – Hay Barn & Tack Room at Clare Cottage, Stowell Road. Approved.
  - c. 21/01523/HOU – Land Adj. Bumble cottage, Maperton Road, Charlton Horethorne. Approved.
08. Planning Applications and Report
  - a. 22/00608/HOU & 22/00837/LBC – The Old Forge, High Street, Charlton Horethorne.
  - b. 21/03693/S73A – Land Adj to Gunville Farm Bungalow, Harvest Lane. Report
  - c. 21/03635/S73A – Mulberry Cross, Harvest Lane. Report.

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09. Parish Council Matters
  - a. To agree a date for the APCM
  - b. To agree a date for the APM
  - c. To approve the SSDC annual ground maintenance contract
  - d. To agree a business continuity motion in the event of an inquorate PC
10. Parish Matters
  - a. To discuss the village magazine editor vacancy
  - b. To report on the recent Wessex Internet public meeting – 4<sup>th</sup> April 2022
  - c. To report on the SID share agreement to include agreed costs
  - d. To report on the Jubilee weekend event
  - e. To thank the village shop proprietors
11. Public Open Session
12. Date of next meeting

**End of Agenda**