

CHARLTON HORETHORNE PARISH COUNCIL

Clerk: Julie Ferguson. Chilthorne Knapp, Chilthorne Domer, Yeovil, BA22 8QZ

Tel: 07783 475200

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Minutes of a Virtual Meeting of Charlton Horethorne Parish Council held on Wednesday 5 May 2021 at 18:30hrs

Present – Councillors

Michael Hutchings (Chairman), Ian Macfarlane, David Peet, Jenny Peet, Simon Purcell

In attendance:

Julie Ferguson - Parish Clerk, William Wallace – County Councillor and 7 members of the public

The meeting started at 19:00 due to an overrun of the Annual Parish Meeting.

21/01 To elect a Chairman and sign a declaration of acceptance of office form

RESOLVED: Councillor Hutchings was proposed, seconded and duly elected as Chairman before signing the declaration of acceptance of office form.

21/02 To appoint officers and sign declaration of acceptance of office forms

Councillor D Peet was appointed as Vice Chair and all councillors were to continue in their assumed roles and responsibilities.

RESOLVED: All members of the PC signed the declarations of acceptance of office forms.

21/03 To receive any Apologies for Absence and to approve the reasons given

Hayward Burt – District Councillor had sent his apologies, which were accepted.

21/04 Declarations of interests

None.

21/05 To approve the minutes of the meeting held on 25 January 2021

RESOLVED: The minutes were approved as a true and accurate record of the meeting held.

19:05 – Meeting closed

21/06 Public Open Session to include County and District Councillors Report

A member of the public asked if the road diversion signs within the parish were still required. Councillor Purcell agreed to find out what the cause of the diversion was & if it was still in force.

19:10 – Meeting opened

21/07 Parish Council Matters – To re-adopt the Standing Orders

RESOLVED: The Standing Orders were agreed and adopted without amendment.

21/08 Parish Council Matters – To adopt the Financial Regulations

RESOLVED: The Financial Regulations were amended, agreed and adopted.

21/09 Finance – To report payments made since the last PC meeting

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The following payments were presented and noted as having been made, via BACs since the last meeting:

J Ferguson – Clerk’s salary & expenses (Feb & Mar '21)	£291.20
HMRC – PAYE (Feb & Mar '21)	£67.80
Community Heartbeat Trust – Defib annual support	£162.00
D Peet – Reimburse Viewfinder prize	£27.00

21/10 Finance – To approve the following payments

J Ferguson – Clerk’s salary and expenses (Apr & May '21)	£301.20
HMRC ¹ – PAYE ² (Apr & May '21)	£67.80
SSDC – Ground Maintenance Contract 2020-21	£544.79
Charlton Horethorne PCC ³	£450
Charlton Horethorne Primary School	£750
Stowell PCC ⁴	£400
Millennium Green Trust	£750

RESOLVED: It was proposed and unanimously agreed to make the payments due.

21/11 Finance – To review insurance cover and agree any changes

RESOLVED: It was proposed and unanimously agreed to accept the insurance cover, taking up the 3 year deal and approve payment of the annual premium.

21/12 Finance - To note receipt of the precept (£8155)

Noted.

21/13 Finance - To approve the 2020/21 EOY financial statement, cashbook and bank reconciliations

RESOLVED: The 2020/21 EOY financial statement, cashbook and bank reconciliation were unanimously approved.

21/14 Finance - To agree to exempt the Parish Council from an external audit, due to income or expenditure being less than £25K and sign the exemption certificate

RESOLVED: It was proposed and unanimously agreed to agree to exempt the Parish Council from an external audit, due to income or expenditure being less than £25K and sign the AGAR exemption certificate.

21/15 Finance – To approve the AGAR Section 1 – Annual Governance Statement 2020/21

¹ Her Majesty’s Revenue and Customs

² Pay As You Earn

³ Parochial Church Council

⁴ Parochial Church Council

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RESOLVED: It was unanimously agreed to approve, answering 'YES' to the AGAR Section 1 – Annual Governance Statement 2020/21.

21/16 Finance – To approve the AGAR Section 2 – Accounting Statements 2020/21.

RESOLVED: It was unanimously agreed to approve the AGAR Section 2 – Accounting Statements 2020/21.

21/17 Planning Decisions Report - a. 20/01544/FUL – Gunville Farm Bungalow, Harvest Lane, Charlton Horethorne. Demolition of 6 barns & erection of 2 dwellings. Approved.
Noted.

21/18 Planning Decisions Report - 20/02216/FUL – Land at Stowell Farm, Stowell. Extension to an existing slurry lagoon. Approved.
Noted.

21/19 Planning Decisions Report - 20/02801/FUL - Beech Farm Sigwells. Use of land for the stationing of a mobile home to provide a rural worker's dwelling. Approved.
Noted.

21/20 Planning Applications and Report - 20/03620/FUL – Land at the Garage Adjacent to North Road, Charlton Horethorne. Erection of a detached dwelling and garage. Report.
Councillor D Peet reported that the PC had provided a response as follows:
Charlton Horethorne Parish Council supports this application which accords with its Community Plan 2016-2026, particularly policies HD1 (no more than 20 new houses by 2026), HD6 (on an infill site within the built environment) and HD7 (of high design quality).

21/21 Planning Applications and Report - 21/00165/S73 – Squirrels Lodge, Old Bristol Road, Sigwells. S73 application to remove agricultural occupancy condition. Report.
Councillor D Peet reported that the PC had provided a response as follows:
Charlton Horethorne Parish Council supports this application.

21/22 Planning Applications and Report - 21/00374/FUL – Slait Cottage, Sigwells, Demolish agricultural buildings and the erection of a new dwelling. Report.
Councillor D Peet reported that the PC had provided a response as follows:
Charlton Horethorne Parish Council supports this application which accords with its Community Plan 2016-26, particularly polices HD1 (no more than 20 new houses by 2026) and HD7 (of high design quality).

21/23 Date of next meeting – The next meeting should be a physical meeting to be held in the Village Hall, date tbd.

19:24 – Meeting closed