

CHARLTON HORETHORNE PARISH COUNCIL

Clerk: Julie Ferguson. Chilthorne Knapp, Chilthorne Domer, Yeovil, BA22 8QZ

Tel: 07783 475200

E-mail: clerk@charltonhorethorne.org.uk

Notice of the next Parish Council Meeting

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) Act 1960)

Public Attendance: If members of the public wish to join this meeting they should contact the Parish Clerk (email clerk@charltonhorethorne.org.uk), to receive instructions on how to access the meeting.

Dear Councillors,

You are hereby summoned to attend the following meeting:

Virtual Meeting of... **Charlton Horethorne Parish Council**
Time... **18:30hrs**
Date... **Wednesday 5th May 2021**
Platform... **Virtual Meeting using Zoom Meeting Software**

Join Zoom Meeting

<https://us02web.zoom.us/j/88451965729?pwd=dmdnTmw1KzZFSlpYUkpCUIBFSW5Fdz09>

Meeting ID: 884 5196 5729

Passcode: 187216

Councillors will be discussing all the items listed on the Agenda.

Julie Ferguson

Julie Ferguson

Parish Clerk

29 April 2021

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AGENDA

01. To elect a Chairman and sign a declaration of acceptance of office form
02. To appoint officers and sign declarations of acceptance of office forms
03. To receive apologies for absence and to approve the reasons given
04. To receive declarations of interests
05. To approve and sign as a correct record the minutes of the previous meeting – 25 January 2021
06. Public Open Session to include County and District Councillors reports
07. Parish Council Matters
 - a. To re-adopt the Standing Orders
 - b. To adopt the Financial Regulations
08. Finance
 - a. To report payments made since the last PC meeting:

J Ferguson – Clerk’s salary & expenses (Feb & Mar ‘21)	£291.20
HMRC – PAYE (Feb & Mar ‘21)	£67.80
Community Heartbeat Trust – Defib annual support	£162.00
D Peet – Reimburse Viewfinder prize	£27.00
 - b. To approve the following payments:

J Ferguson – Clerk’s salary and expenses (Apr & May ‘21)	£301.20
HMRC ¹ – PAYE ² (Apr & May ‘21)	£67.80
SSDC – Ground Maintenance Contract 2020-21	£544.79
Charlton Horethorne PCC ³	£450
Charlton Horethorne Primary School	£750
Stowell PCC ⁴	£400
Millennium Green Trust	£750
 - c. To review insurance cover and agree any changes
 - d. To note receipt of the precept (£8155)
 - e. To approve the 2020/21 EOY financial statement, cashbook and bank reconciliations
 - f. To agree to exempt the Parish Council from an external audit, due to income or expenditure being less than £25K and sign the exemption certificate
09. Planning Decisions Report
 - a. 20/01544/FUL – Gunville Farm Bungalow, Harvest Lane, Charlton Horethorne. Demolition of 6 barns & erection of 2 dwellings. Approved.
 - b. 20/02216/FUL – Land at Stowell Farm, Stowell. Extension to an existing slurry lagoon. Approved.

¹ Her Majesty’s Revenue and Customs

² Pay As You Earn

³ Parochial Church Council

⁴ Parochial Church Council

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- c. 20/02801/FUL - Beech Farm Sigwells. Use of land for the stationing of a mobile home to provide a rural worker's dwelling. Approved.
10. Planning Applications and Report
- a. 20/03620/FUL – Land at the Garage Adjacent to North Road, Charlton Horethorne. Erection of a detached dwelling and garage. Report.
 - b. 21/00165/S73 – Squirrels Lodge, Old Bristol Road, Sigwells. S73 application to remove agricultural occupancy condition. Report.
 - c. 21/00374/FUL – Slait Cottage, Sigwells, Demolish agricultural buildings and the erection of a new dwelling. Report.
11. Date of next meeting

End of Agenda