

CHARLTON HORETHORNE PARISH COUNCIL

Clerk: Julie Ferguson. Chilthorne Knapp, Chilthorne Domer, Yeovil, BA22 8QZ

Tel: 07783 475200

E-mail: clerk@charltonhorethorne.org.uk

Minutes of a Virtual Meeting of Charlton Horethorne Parish Council held on Monday 19 October at 18:30hrs

Present – Councillors

Michael Hutchings (Chairman), Ian Macfarlane, David Peet, Jenny Peet, Simon Purcell

In attendance:

Julie Ferguson - Parish Clerk, Hayward Burt – District Councillor, William Wallace – District & County Councillor and six members of the public.

20/33 To receive any Apologies for Absence and to approve the reasons given

There were no apologies.

20/34 Declarations of interests

None.

20/35 To approve the minutes of the meeting held on 29 June 2020.

RESOLVED: The minutes were approved as a true and accurate record of the meeting held

18:10 – Meeting closed

20/36 Public Open Session to include County and District Councillors Report

District Councillor Hayward Burt reported that SSDC¹ were providing a response to the Government white paper on planning reform, detailing the shortcomings of the proposals contained within it. Councillor Burt had forwarded an email from Connecting Devon & Somerset (Internet) which was disappointing for Somerset as all villages identified for future connection were in Devon. Councillor Ian Macfarlane reported that he was hoping to arrange a presentation in the village hall, when conditions allow, with potential providers present (Wessex Internet and BT² Openreach) to explore potential solutions for the outlying areas of the parish.

18:25 – Meeting opened

20/37 Parish Council Matters

- a. To report on the proposed changes to the current planning system (MHCLG³ consultation)

Councillor David Peet reported that NALC⁴ are co-ordinating the national parish council response to the Government white paper, Planning for the Future.

¹ South Somerset District Council

² British Telecommunications

³ Ministry of Housing, Communities and Local Government

⁴ National Association of Local Councils

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- b. To report on the local government reorganisation proposals

The Chairman provided detail on the 2 unitary solutions that are being submitted to Secretary of State before the 9 November deadline and District Councillor Burt explained that a further Government white paper was due in January 2021 on Reorganisation and Reform in Local Government. This is not expected to affect the minister's decision for Somerset. Both Councillor Burt and Wallace expressed their opinion of the best unitary outcome for Somerset in some detail.

20/38 Finance

- a. To agree the NALC 2020-21 National Salary Award (applicable from 1 April 2020)

RESOLVED: It was proposed and unanimously agreed to the National Salary Award backdated to 1 April 2020

- b. To approve the following payments:

J Ferguson – Clerk's salary and expenses (Sept & Oct)	£309.10
HMRC ⁵ – PAYE ⁶	£72.40

RESOLVED: It was proposed and unanimously agreed to make the payments due.

- c. To conduct a mid-year budget review

The clerk had circulated the current budget (shown below) for review and everyone agreed that the budget was adequate to take the parish council to the end of the year, with no adjustments required.

⁵ Her Majesty's Revenue and Customs

⁶ Pay As You Earn

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CHARLTON HORETHORNE PARISH COUNCIL 2020-21 Mid Year Review						
Receipts	Budget 19-20	Budget 20-21		Actual ytd		NOTES
Precept	£7,918.00			£8,155.00		
Deposit Interest				£1.25		
Grants				£159.05		Z Godden chq written off
Donations for defibrillator				£350.00		Waitrose - To reserves
VAT Repayment				£217.46		
Total Receipts	£7,918.00	£0.00		£8,882.76		
Payments	Budget 19-20	Budget 20-21	Notes	Actual YTD	Remainin g ROY	
Clerks Emoluments	£1,844.00	£1,760.00		£644.65	£1,115.35	
HMRC	£460.00	£440.00		£161.00	£279.00	
Admin General (expenses & hall hire)	£530.00	£570.00	VH £220	£47.00	£523.00	
Admin Subscriptions	£211.00	£180.00	SALC & NALC	£177.39	£2.61	Spent
Website	£110.00	£180.00		£0.00	£180.00	£100 annual admin fee
Village Green	£530.00	£750.00		£0.00	£750.00	To reserves
*Community Plan	£400.00	£480.00		£0.00	£480.00	To reserves
Environment - General Maintenance	£170.00	£170.00	footpath & grit	£0.00	£170.00	
Audit	£0.00	£0.00		£0.00	£0.00	
Insurance	£300.00	£385.00		£370.54	£14.46	Spent
Training	£200.00	£200.00		£60.00	£140.00	
Elections	£150.00	£0.00		£0.00	£0.00	None
Defibrillator	£250.00	£1,294.00	£1044 carried fwd	£1,321.00	£27.00	From 2019 - £1000 (CHT) & £
Grants/S137						
Grants - CH Millennium Green Trust	£1,000.00	£1,000.00	received	£1,000.00	£0.00	Spent
Grants - CH PCC	£400.00	£400.00	received	£400.00	£0.00	Spent
Grants - CH Village Hall	£750.00	£475.00	received	£475.00	£0.00	Spent
Grants - Stowell PCC	£325.00	£350.00	received	£350.00	£0.00	Spent
Grants - CH Parish Magazine	£50.00	£77.00	received	£77.00	£0.00	Spent
Grants - CH Primary School (from reserves)	£0.00	£0.00	received	£0.00	£0.00	None
*IT (laptop & s/w)	£88.00	£88.00	£50 IT & £38 s/w	£0.00	£88.00	To reserves
*Reserves contribution	£400.00	£400.00		£0.00	£400.00	To reserves
VAT incurred on payments in year		£57.20		£57.20	£0.00	
Total Expenses	£8,168.00	£9,256.20	£0.00	£5,140.78	£4,115.42	
* Ringfenced reserves						
Sign						
Date						
Earmarked reserves	EOY Reserves	Additions from 2020-21	TOTALS at end 2020-21	NOTES		
Running costs in reserve	£ 5,023.22	£400.00	£ 5,423.00			
Community Plan	£ 594.00	£480.00	£ 1,474.00			
Village Green maintenance	£ 294.15	£750.00	£ 1,074.30	Remains from budget line		
IT equipment replacement fund	£ 100.00	£50.00	£ 200.00			
Internet security (3 year renewal)	£ 75.50	£38.00	£ 151.50			
Defibrillator	£ -	£350.00	£323			
TOTAL (brought forward 2019-20)	£ 6,086.87					

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20/39 Planning Decisions Report

None.

20/40 Planning Applications and Report

- a. 20/02216/FUL – Land at Stowell Farm, Stowell.
Extension to an existing slurry lagoon – retrospective.

RESOLVED: The Parish Council unanimously agreed to provide comments as follows:

The Parish Council supports this retrospective application as the extension to the slurry lagoon is vital to this local business. However it would be useful if the applicant could be reminded that applications for planning permission should be made before work starts, not after completion.

- b. 20/02299/LBC – The Manor, Manor Farm Yard, Charlton Horethorne.
External and internal alterations and change of use (report).

The following comments had been provided under the Business Continuity Motion (Coronavirus):
Charlton Horethorne Parish Council supports this application. The proposed work will enhance the appearance of the buildings and extend their useful life.

- c. 20/01544/FUL – Gunville Farm Bungalow, Harvest Lane, Charlton Horethorne.
Demolition of 6 existing barns and the erection of 2 dwellings (report).

The following comments had been provided under the Business Continuity Motion (Coronavirus):
Charlton Horethorne Parish Council OBJECTS to the application. The parish council has seen the revised plans. Its opposition to the application, and the reasons for that opposition, remain unchanged.

- d. 20/02237/S73A – Goose Cottage, Maperton Road, Charlton Horethorne.
Application to vary conditions by the addition of mezzanine floor (report)

The following comments had been provided under the Business Continuity Motion (Coronavirus):
The parish council SUPPORTS this application. The increase in roof height will have no significant detrimental consequences and will enhance the resulting facility.

20/41 Parish Matters

- a. To agree action relating to breach of planning permission for 15/04003/FUL – The Stables, Clare Cottage, Stowell.

RESOLVED: It was unanimously agreed to report the breach to SSDC and provide comments as follows:

Planning Permission 15/04003/FUL - There appears to have been a recent breach, or attempted breach, of the planning permission for this property, a holiday let only, in that it has been offered for long term let (rent £750 a month) on the websites of two property agents, Symonds and Sampson and www.rightmove.co.uk As of today (20th October) the property still appears in the "letting" window of Symonds and Sampson, Digby Road, Sherborne. No doubt you will wish to investigate and take any appropriate action.

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b. Defibrillator update

Councillor Ian Macfarlane announced that the defibrillator had been installed in the refurbished telephone box and was awaiting registration with the South West Ambulance Service and it was available for use if needed. A training session had been completed with further sessions available at the village hall (limited numbers and socially distanced) by contacting Councillor Macfarlane. Training was not required to use the defibrillator in an emergency. Somerset Community Foundation has committed to provide a £500 grant for the maintenance of the defibrillator. He thanked everyone who had contributed to the successful purchase and installation of the unit in the parish, including the refurbishment of the telephone box and the CPR⁷ training. The Chairman thanked Councillor Macfarlane for all his efforts in co-ordinating all aspects of the life-saving project.

c. Viewfinder photographic project

Councillor Michael Hutchings spoke about the viewfinder project which aimed to provide a public photographic record of the parish, with contributions from residents and a local professional photographer. The photographic gallery would be displayed on the parish council website and a further update would be provided at the next meeting. Councillor Hutchings asked the parish council to consider a proposal at the next meeting for an award for the best photograph/image.

d. Footpaths report

Councillor Simon Purcell reported on finger posts requiring repair or replacement, with a plan to reinstall those that had broken off low to the ground. Councillor Jenny Peet had written in response to a complaint about ground work in Warren Close that had been carried out satisfactorily.

20/42 Date of next meeting - TBD

19:40 – Meeting closed

⁷ CardioPulmonary Resuscitation