

## Explanation of variances – pro forma

Name of smaller authority: **Chrlton Horethorne Parish Council**  
 County area (local councils and): **Somerset**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green boxes where relevant**:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2018/19 £	2019/20 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	4,298	5,432				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	6,409	7,918	1,509	23.55%	YES		The PC budgeted for a new cost, village green maintenance of £530 and footpath maintenance budget of £150. Total £680, unexplained variance £829 (<15%)
3 Total Other Receipts	496	2,138	1,642	331.05%	YES		In 2019/20 the PC have been fundraising for a defibrillator which has resulted in £2131 in donations. In 2018/19 the PC received a VAT refund of £464.
4 Staff Costs	2,211	2,167	-44	1.99%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	3,560	7,235	3,675	103.23%	YES		The PC have awarded £700 in additional grants to village groups, £1010 paid for village green maintenance, £1287 for defibrillator and £245 in election costs. Total £3242. Unexplained variance of £433 (<15%)
7 Balances Carried Forward	5,432	6,086			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	5,432	6,086				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	370	371	1	0.27%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable