

**Members are summoned to attend a Parish Council Meeting on Monday 20 January 2020 at 7.30 pm in the Village Hall to transact the following business:**

**AGENDA**

- 1. To receive any apologies.**
- 2. Public Open Session** - to consider any matters raised by members of the public.  
The Chairperson will also invite members of the public to contribute during the meeting on appropriate matters.
- 3. Members' declaration of interests.**
- 4. To approve the minutes of the meeting held on 25<sup>th</sup> November 2019.**
- 5. To hear reports from:**
  - a. PCSO
  - b. District Councillor
  - c. County Councillor
- 6. Council Matters, including implementation of the Community Plan.**
  - a. To receive reports from members on their areas of responsibilities, specifically in relation to the Community Plan including:
    - i. HD2 provision of a minimum of four affordable homes in the Parish (MBH)
    - ii. To hear an update on the work of Charlton Horethorne Community Land Trust. (Mark Hughes).
    - iii. TRS 1 to 7 – Traffic and road safety issues (SP).
  - b. Defibrillator Group
    - i. To hear an update on the defibrillator working group (IM), to include receipt of agreement for the sale and purchase of the telephone kiosk to Charlton Horethorne Parish Council, from British Telecommunications plc.
- 7. Financial Matters.**
  - a. To approve the cash book and bank reconciliation for the period to 30<sup>th</sup> December 2019.
  - b. To approve payments of:

Julie Ferguson	Clerk Salary & Expenses Dec 2019 & Jan 2020	£300.10
HMRC	PAYE Dec 2019 & Jan 2020	£63.40
  - c. To agree the budget for 2020-21, to include
    - i) The consideration of grant applications from Charlton Horethorne PCC (£400), Charlton Horethorne Village Hall (£475), Charlton Horethorne Millennium Green Trust (£1000), Stowell PCC (£350) and Charlton Horethorne Parish Magazine (£77).
    - ii) The consideration of variable budget line items.
    - iii) The consideration of retained reserves.
  - d. To agree the precept request for 2020-21
  - e. Any other financial matters.
- 8. Correspondence.**
  - a. Email from Rural Services Network – The Rural Bulletin
  - b. Email from Avon & Somerset Police – News Update

- c. Email from School Admissions – School admissions arrangements
- d. Email from SALC – Legal update regarding repairs to property relating to affairs of the church.
- e. Email from SALC – The good councillors guide to transport planning.
- f. Email from NALC – Chairmans open letter to all councillors
- g. Email from SSDC – The Great Parish Tree Giveaway 2019.
- h. Email from SWP – December recycling briefing
- i. Email from SALC – Buckingham Palace Garden Party
- j. Email from SSDC – Somerset Pollinator Action Plan.

**9. Planning.**

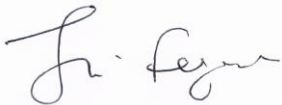
- a. To report any relevant planning decisions made by SSDC:  
19/02314/FUL Barn at Golden Valley Farm, Charlton Horethorne, Status: Approved.
- b. To consider the following planning applications and make recommendations to SSDC:
  - 19/03013/HOU Erection of a single storey front & side extension, 2 Bugle Cottages, Charlton Horethorne, DT9 4PR
  - 19/03223/HOU St Georges Cottage Stowell Lane Stowell Sherborne Dorset DT9 4PD
- c. To give an update report on the Harvest Lane development proposal.
- d. To note planning application 19/03287/PAMB, Ciderhouse Farm, Sigwells, Prior notification for change of use of 2 agricultural buildings to 5 dwellings.

**10. Items of Report / Future Business.**

- a. Quotes for Green Maintenance contract

**11. Public Open Session** - to consider any matters raised by members of the public.

**12. Date of Next Meeting:** 9<sup>th</sup> March 2020



Julie Ferguson  
Parish Clerk