

Minutes of a meeting of the Parish Council held on Monday 25th November 2019

Present: Michael Hutchings (Chairperson), Ian Macfarlane, David Peet, Jenny Peet and Simon Purcell.

Also present: Julie Ferguson (Clerk) and Mark Hughes (Community Land Trust)

There were 17 members of the public present at the start of the meeting.

The meeting started at 19:30

1. To receive any apologies.

Apologies had been received from District & County Councillor William Wallace and District Councillor Hayward Burt.

2. Public Open Session - to consider any matters raised by members of the public.

There was concern raised over the Harvest Lane planning application being outside the village development boundary which is not in accordance with the Community Plan. It was suggested that the PC should be discussing the application with SSDC planning department. MH explained that there was no proposal to comment on currently but that all areas of concern would be looked at, once the application was submitted. Until that time, the PC are keeping an open mind & happy to receive feedback from the Harvest Lane presentation on 3rd Dec at the Village Hall. DP said that the presentation by Grass Roots Ltd. would be revealing the latest concepts & plans and offered a good opportunity to ask questions to both the agent & the developer. The PC would then be thinking carefully about their next steps in order to keep on top of the application.

Clarification was requested regarding the definition of 'affordable homes'. It was explained that the rental price of those properties would be affordable to persons on the local housing allowance, as set by SSDC, which was generally around 80% of local private rental cost. Also they would remain affordable in perpetuity. It was further explained that if the CLT did sell the properties, the affordability would be restricted by conditions on the sale.

3. Members' declaration of interests.

There were no declarations of interests.

4. To approve the minutes of the meetings held on 21st October 2019

RESOLVED: It was proposed and agreed to approve the minutes as presented.

5. To hear reports from:

- a. **PCSO John Winfield** was not present.
- b. **District Councillor Hayward Burt** was not present.
- c. **County Councillor William Wallace** was not present. MH asked the Clerk to pass on best wishes to Cllr William Wallace, as he was unwell.

6. Council Matters, including implementation of the Community Plan

- a. To receive reports from members on their areas of responsibilities, specifically in relation to the Community Plan including:
 - i. HD2 provision of a minimum of four affordable homes in the Parish (MH)

There was nothing further to report, at this time.

- ii. To hear an update on the work of Charlton Horethorne Community Land Trust. (Mark Hughes)
Mark Hughes explained that there was no further update at this time as there had been no further discussions with either the developers or their agent. The next steps would be considered after the public presentation on the 3rd December.

- iii. TRS 1 to 7 – Traffic and road safety issues (SP)

SP reported that he had notified Highways of the pot holes in the village & had also been assisting the school with an inconveniently parked vehicle. He had spoken with the Police who explained that, as the road was unmarked, the

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car was parked legally. An email had been sent to Somerset County Highways regarding the signage as discussed at the last meeting, and he was waiting on their response.

He further reported that a meeting had taken place with members of Henstridge Parish Council, who are still keen to pursue a joint SID agreement with Charlton Horethorne. Funding was now being looked at and it was explained that the Police would help with funding, in villages with a proven record of speeding. Henstridge did qualify, however it was believed that Charlton Horethorne would not. SP was made aware of Speedwatch data that could help.

More information reported on included:

- The pub going ahead with an electric charging point to be installed in the car park.
- The grit had been collected and bins had been filled.
- Road under bridge at Milborne Port was to be closed (Station road) on the 10th December for 2 days.
- There was a temporary road closure at Yenston Hill and Combe Hill on the 9th December for 2 days.

b. Defibrillator Group (DG)

- i. To hear an update on the defibrillator working group (IM).

IM reported that BT had approved the adoption of the listed phone kiosk in the village for housing the defibrillator. The agreement had been signed and it was handed to the Clerk. Fundraising was well underway with a target of £2000. IM handed 2 cheques to the Clerk, totalling £125 in donations and explained that he will be giving a talk to raise funds, on 7th January 2020 in the village hall, about his recent trip to Bhutan. He reported that grant applications had been made to SSDC, Somerset Community Foundation, the National Lottery and Waitrose. A request for a donation from the PC would be considered at item 7d.

c. To agree PC meeting dates for 2020.

The Clerk had previously circulated the proposed meeting dates and they were agreed as follows: 20th Jan, 9th Mar, 20th Apr, 18th May (APM), 29th June (Stowell possibly), 10th Aug, 21st Sept, 9th Nov, 25th Jan 2021. MH explained that, as well as holding a meeting in Stowell, they hoped to hold one in Sigwells in 2020.

7. Financial Matters

- a. To approve the cash book and bank reconciliation for the period to 24th October 2019.

RESOLVED: It was proposed and agreed to approve the cash book and bank reconciliation up to 24th October 2019.

- b. To approve payments of:

Julie Ferguson	Clerk Salary & Expenses November 2019	£149.95
HMRC	PAYE November 2019	£31.80
Charlton Horethorne Village Hall	Hall Hire Fee – Aug to Dec 2019	£108.00
Jimmy Flynn	Annual website maintenance charge	£100.00

RESOLVED: it was proposed and agreed to approve the payments as presented and JP & SP would sign the cheques.

- c. To note receipt of grant application from Charlton Horethorne Village Hall for consideration in the 2020/21 budget (Item 7e).

The Clerk reported that she had received and circulated via email, a grant application from the village hall for £425. It was agreed that it would be considered in the budget setting for the financial year 2020-21.

- d. To consider allocating £200 of Parish Council funds towards the installation of a defibrillator.

IM had submitted the grant application to SSDC (as reported in Item 6b) and explained that, as part of the application, there was a requirement for the PC to contribute 10% of the total cost.

RESOLVED: It was proposed and agreed to approve a payment of £200 to the defibrillator fund.

- e. To report on the financial year 2020-21 budget process.

The Clerk explained to the PC that the Precept must be agreed in the January meeting, therefore consideration needed to be given to the budget monitoring for the current year and projections to the EOY, along with any additional costs that are visualised for the coming year. The budget spreadsheet and earmarked reserve figures had been circulated by email to help with this process.

- f. Any other financial matters.

The Clerk reported that there was an anomaly with a payment made in May 2019. A cheque for £159.05 made payable to Z Godden (Clerk) was still showing on the account as not having been presented. After speaking with Zoe, it was confirmed that the payment had been received and was showing in her account. DP had spoken with NatWest who were looking into it. The Clerk agreed to report back at the next meeting.

ACTION: Parish Clerk

8. Correspondence

- a. Email from SALC - Local Councils & VE day 75. JP reported that, although nothing had been arranged yet, the hall was available free of charge & the Church bells would be ringing. She felt that the PC should hold an event, possibly with members of the public coming together and sharing their memories.
- b. Email from SSDC – Christmas Tree Recycling Service. The PC asked the Clerk to request a compound outside the entrance to the Pub car park. **ACTION: Parish Clerk**
- c. Email reply to Route 60+ booking (end May onwards). MH asked the Clerk to arrange a suitable date and report back at the next meeting. **ACTION: Parish Clerk**
- d. Email from NHS Foundation Trust. Noted
- e. Email from RSN Rural Funding – Monthly bulletin. Noted
- f. Email from SALC – Guide to tackling loneliness. Noted
- g. Email from SCC – Temporary road closure notice (RCN) Yenston Hill. Noted
- h. Email from SCC – Temporary RCN Station Road, Milborne Port. Noted
- i. Email from SALC – Code of recommended practice (Publicity). Noted

9. Planning

- a. To report any relevant planning decisions made by SSDC.

There were no decisions to report.

- b. To consider the following planning applications and make recommendations to SSDC:

There were no decisions to consider.

- c. To give an update report on the Harvest Lane development proposal, and to remind the village about the planned presentation by Hopkins Estates Ltd on 3rd December.

DP encouraged everyone to attend the presentation on Tuesday 3rd Dec, as this would be an opportunity to say exactly what people think about the development and what they do & don't want to see. Discussion points heard already in public sessions of recent PC meetings relating to boundaries, road access, drainage & visual amenity could be put directly to the developers to help people to make up their mind as to whether they could support the development, or not. All PC members intended to be present so feedback could be given at the time, although it was encouraged for individuals to go away & think on what they had seen, discuss with family & neighbours & email their considered thoughts to a PC member.

10. Items of Report / Future Business

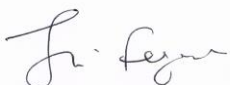
There were no items of report.

11. Public Open Session - to consider any matters raised by members of the public.

Clarification was requested regarding the Parliamentary Bill relating to a Defibrillator being required within 200m of a public building, within 2 years. It was thought that this would be 'on hold' due to the up-coming Election & could change depending on the outcome.

12. Date of Next Meeting: 20th January 2020.

The meeting ended at 20:27.



Julie Ferguson
Parish Clerk