

**Parish Council Meeting on Monday 24 June 2019 at 7.30 pm in the School Hall  
to transact the following business:**

- 1. To receive any apologies.**
- 2. Public Open Session** - to consider any matters raised by members of the public.  
The Chairperson will also invite members of the public to contribute during the meeting on appropriate matters.
- 3. Members' declaration of interests.**
- 4. To approve the minutes of the meetings held on 20 May and 05 June 2019**
- 5. To hear reports from:**
  - a. PCSO
  - b. District Councillor
  - c. County Councillor
- 6. Council Matters, including implementation of the Community Plan**
  - a. To receive reports from members on their areas of responsibilities, specifically in relation to the Community Plan including:
    - i. HD2 provision of a minimum of four affordable homes in the Parish (MH)
    - ii. To hear an update on the work of Charlton Horethorne Community Land Trust. (Mark Hughes)
    - iii. HD3 provision of small number of downsizing/retirement homes in the village (MH)
    - iv. HD 4 & 5 provision of a small number of workshops and office units in the village (IM)
    - v. ES1, 2 & 3 – investigation of the demand for new facilities for young children, teenagers and sporting activities (JP)
    - vi. TRS 1 to 7 – Traffic and road safety issues (SP)
  - b. Defibrillator Group
    - i. To report on a meeting with a group of parishioners about the feasibility of acquiring a defibrillator. (IM)
    - ii. To authorise the Clerk to approach BT about the possibility of adopting the red telephone box near the shop
- 7. Financial Matters**
  - a. To approve the cash book and bank reconciliation for the period to 24 May 2019.
  - b. To approve payments of:

Zöe Godden	Salary and expenses May 2019	£144.69
HMRC	Income tax re Z Godden May 2019	£32.00
Came & Company	Admin fee	£50.00
SALC	Councillor Essentials training x 4	£75.00
Charlton Horethorne Village Hall	Hall Hire April and May 2019	£44.00
Zöe Godden	Salary June 2019 (post-dated cheque)	£128.00
HMRC	Income tax re Z Godden June 2019 (post-dated cheque)	£32.00

- c. To approve section 1 of the Annual Governance and Accountability Return
- d. To approve section 2 of the Annual Governance and Accountability Return
- e. Any other financial matters.

**8. Correspondence**

- a. Somerset County Council – Invitation to Annual Civic Service.
- b. Somerset County Council – Road Closure Notice - Harvest Lane 08 July for 10 days excluding weekends

**9. Planning**

- a. To report any relevant planning decisions made by SSDC: **19/00859/HOU** - The erection of a single storey front entrance porch - 5 Southdown, Charlton Horethorne. DT9 4NQ – **Granted with conditions**
- b. To consider the following planning applications and make recommendations to SSDC:  
**None at the time of publishing the agenda**

**10. Items of Report / Future Business**

**11. Public Open Session** - to consider any matters raised by members of the public.

**12. Date of Next Meeting:** 12 August 2019



Zoe Godden  
Parish Clerk