

Members are summoned to attend a Parish Council Meeting on Monday 08 April 2019 at 7.00pm in the Village Hall to transact the following business:

AGENDA

- 1. Exclusion of Press and Public: To consider exemption of press and public for item 2 of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information.**
- 2. To note that the Clerk's Review and Development meeting has taken place and to agree any action to be taken.**
- 3. At 7.30pm - To receive any apologies.**
- 4. Public Open Session - to consider any matters raised by members of the public.**
The Chairperson will also invite members of the public to contribute during the meeting on appropriate matters.
- 5. Members' declaration of interests.**
- 6. To approve the minutes of the meeting held on 25 February 2019**
- 7. To hear reports from:**
 - a. PCSO
 - b. District Councillor
 - c. County Councillor
- 8. Council Matters, including implementation of the Community Plan**
 - a. To receive reports from members on their areas of responsibilities, specifically in relation to the Community Plan including:
 - i. HD2 provision of a minimum of four affordable homes in the Parish (TG/MH)
 - ii. To hear an update on the work of Charlton Horethorne Community Land Trust. (Mark Hughes)
 - iii. HD3 provision of small number of downsizing/retirement homes in the village (TG/MH)
 - iv. HD 4 & 5 provision of a small number of workshops and office units in the village (MH/GM)
 - v. ES1, 2 & 3 – investigation of the demand for new facilities for young children, teenagers and sporting activities (AR)
 - vi. TRS 1 to 7 – Traffic and road safety issues (TD)
 - b. To hear an update from the Clerk on a local Speed Indicator Device scheme and agree any action to be taken.
 - c. To hear a report on the Annual Parish Meeting held on Saturday 30 March.
 - d. To approve the Clerk's attendance at a "Preparing for External Audit" seminar on 2 April, run by SALC, the total cost of which is £30 but will be split equally three ways with her other two parishes, meaning the cost to Charlton Horethorne Parish Council would be £10.
 - e. To consider allowing the Clerk to attend a free Clerk's Briefing run by SALC on 12 April, the mileage to be split equally three ways with her other parishes.
 - f. To consider signing up to the Rural Services Network campaign calling on the Government to develop a Rural Strategy.
 - g. To consider responding to a consultation on the new Audit Code of Practice, specifically in relation to additional costs to small councils in dealing with vexatious objections.
 - h. To note a report from a resident that a dog waste bin in Cowpath Lane has been removed and to agree any action to be taken.
 - i. To note proposed dates for Parish Council meetings booked with the Village Hall: 10 June, 12 August, 23 September, 21 October, 25 November and 20 January (2020).

9. Financial Matters

- a. To approve the cash book and bank reconciliation for the period to 22 February 2019.
- b. To approve payments of:

Charlton Horethorne Millennium Green Trust	Grant 2019-20	£1000.00
Charlton Horethorne Parish Church	Grant 2019-20	£400.00
Charlton Horethorne Village Hall	Grant 2019-20	£750.00
Stowell Parish Church	Grant 2019-20	£325.00
Charlton Horethorne PCC - Parish Magazine	Grant 2019-20	£50.00
Zöe Godden	Salary & expenses March 2019	£157.44
HMRC	Income tax re Z Godden March 2019	£32.00
Henstridge Parish Council	1/3 share of Essential Clerk training	£28.33
South Somerset District Council	Village Green Maintenance 2018-19	£599.82
Charlton Horethorne Village Hall	Hire of Village Hall Jan to April 2019	£72.00

- c. To consider a grant request from Charlton Horethorne Primary School for £250.00 towards the cost of a shed to store sports equipment.
- d. To approve the Asset Register for 2019-20.
- e. To approve the Risk Assessment and Management document for 2019-20.
- f. Any other financial matters.

10. Planning

- a. To report any relevant planning decisions made by SSDC: **None at time of publishing the agenda**
- b. To report an appeal decision relating to planning application 17/03405/FUL - Erection of two dwellings, provision of access, diversion of public right of way, landscaping and ancillary works - Land OS 0084 at Gunville Farm, Violet Lane, Charlton Horethorne. **Appeal dismissed.**
- c. To consider the following planning applications and make recommendations to SSDC:

i	19/00437/S73A	Application to remove condition 04 (drainage) of planning approval 16/00935/OUT	Magdalene House, Stowell Hill, Stowell. DT9 4PD
ii	18/04045/FUL - AMENDED PLANS	Demolition of the existing dwelling (Use C3) and part of the adjacent barn. Erection of a replacement dwelling (Use Class C3) with associated works.	Gunville Farm Bungalow, Harvest Lane, Charlton Horethorne. DT9 4PH
lii	18/04047/FUL - AMENDED PLANS	Demolition of the existing barns and the erection of two dwellings (Use Class C3) along with associated works.	Land Os 9090 Part, Charlton Horethorne. DT9 4PH

- d. To note receipt of a reply to the Clerk's letter to Hopkins Development Limited to request a meeting to discuss plans for the site at Violet Lane/Harvest Lane and to agree any action to be taken.

11. Items of Report / Future Business

12. **Public Open Session** - to consider any matters raised by members of the public.

13. **Date of Next Meeting:** 20 May 2019 – Annual Parish Council meeting

FOLLOWING THE MEETING, THE MILLENNIUM GREEN ANNUAL GENERAL MEETING WILL TAKE PLACE



Zöe Godden
Parish Clerk