

CHARLTON HORETHORNE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on Monday 27 November 2017 in the Village Hall

Present: Michael Hutchings (Chairperson), Tim Daniel and Ann Reeder

Also Present: District Councillor Hayward Burt and PCSO John Winfield

Clerk: Zöe Godden

There were 22 members of the public present at the start of the meeting.

The meeting started at 20:22.

1. To receive any apologies.

Apologies had been received from Trevor Gill, Geoff McHugh and County Councillor William Wallace.

2. Public Open Session - to consider any matters raised by members of the public. The Chairman will also invite members of the public to contribute during the meeting on appropriate matters.

PCSO John Winfield reported that he had requested additional attendances by the speed enforcement motorcycle. Regarding reports of HGVs using the B3145, PCSO Winfield has been trying to contact Gary Warren at County Highways for clarification on any existing Traffic Regulation Order and exemptions that might apply and would report back when any new information was found.

District Councillor Hayward Burt offered follow up the problem of HGVs with County Councillor William Wallace.

3. Members' declaration of interests

Tim Daniel declared a Disclosable Pecuniary Interest in item 7c, as a recipient of part of the refund for the costs associated with finger post maintenance. It was noted that the Clerk had received a request for a dispensation to allow Tim to take part in the discussion and vote on item 7c because, otherwise, the meeting would not be quorate for this item and the business could not be transacted.

RESOLVED: It was proposed and agreed to approve the dispensation request as presented.

4. To approve the minutes of the meeting held on 16 October

RESOLVED: It was proposed and agreed to approve the minutes as presented.

5. To consider matters arising from the minutes:

Ann Reeder reported on the meeting held at the School on 17 November to address broadband speeds and mobile phone signals in the Parish, which had been attended by David Warburton MP and a representative from Connecting Devon and Somerset. The meeting had been well attended and the matters raised were in hand. Michael Hutchings added that Gigaclear would soon announce which communities would be connected to faster broadband.

6. Council Matters, including implementation of the Community Plan

- a. To receive reports from members on their areas of responsibilities, specifically in relation to the Community Plan, if any, and to agree timescales for the relevant policies

Traffic and Road Safety – Tim Daniel said that he was continuing to pursue the various issues, including the extension of buffer zones.

- b. To agree meeting dates for 2018-19.

RESOLVED: It was proposed and agreed to approve the meeting dates as presented, which were:

27-Nov-17	1930-2130	PC Meeting
22-Jan-18	1930-2130	PC Meeting
26-Feb-18	1930-2130	PC Meeting
09-Apr-18	1930-2130	PC Meeting
29-Apr-18	1500-1800	Annual Parish Meeting
21-May-18	1930-2130	Council Annual Meeting
09-Jul-18	1930-2130	PC Meeting
20 Aug 18	1930-2130	PC Meeting
08-Oct-18	1930-2130	Budget Consultation
26-Nov-18	1930-2130	PC Meeting
14-Jan-19	1930-2130	Budget and Precept Setting
25-Feb-19	1930-2130	PC Meeting
31-Mar-19	1500-1800	Annual Parish Meeting
08-Apr-19	1930-2130	PC Meeting
20-May-19	1930-2130	Council Annual Meeting

7. Financial Matters

- a. To note receipt of a grant from SSDC for finger post maintenance.

Noted.

- b. To approve the cash book and bank reconciliation for the period to 24 October 2017.

RESOLVED: The Cash Book and Bank Reconciliation for the period to 24 October 2017, as verified by Michael Hutchings, were approved and signed by the Chair.

- c. To approve three payments made on 10 November, outside of a public meeting, as follows:

Zöe Godden	Salary October 2017	£154.08
HMRC	Income tax re Z Godden October 2017	£24.20
David Peet	Refund for finger post maintenance supplies	£200.58

RESOLVED: It was proposed and agreed to approve the above payments.

Ann Reeder pointed out that the cost of supplies used in the maintenance of the finger posts was covered by the grant noted in item 7a. and that there had been no cost to residents.

- d. To approve the following accounts for payment and two signatories for cheques:-

Zöe Godden	Salary November & expenses October & November 2017	£179.75
HMRC	Income tax re Z Godden November 2017	£24.20
Charlton Horethorne Village Hall	Hall hire Sept, Oct & Nov 2017	£48.00

RESOLVED: The above accounts were approved for payment, having been checked by Ann Reeder. Michael Hutchings and Tim Daniel were agreed as signatories.

- e. To consider renewing the Internet Security licence on the Clerk's laptop for either one year at £27.94, two years at £50.33 or three years at £67.90 and to sign a cheque accordingly.

RESOLVED: It was proposed and agreed to renew the Internet Security licence for three years and a cheque was signed accordingly.

- f. To agree that the Clerk's December 2017 salary and associated HMRC payment can be made before the next meeting.

It was **agreed** that the Clerk's December salary could be paid before the next meeting on 22 January 2018.

- g. Any other financial matters.

Michael Hutchings reminded members that the final budget for 2018-19 would be agreed at the next meeting on 22 January 2018 and that the deadline for receipt of grant applications was 30 November.

8. Correspondence

- a. SSDC – Notification of a review of the Local Plan (2006 – 2028) – to agree members to attend drop-in sessions and consider how to respond to the consultation.

Ann Reeder and Tim Daniel had attended the drop-in event on 22 Nov. Hayward Burt noted that rural areas were becoming more vulnerable to development because SSDC was not able to demonstrate an adequate five year housing land supply.

- b. SSDC – To consider an offer of a free Christmas Tree recycling service.

Michael Hutchings agreed to ask if an area of the pub car park could be used. Keith Gudgeon from the Village Hall Committee agreed to raise the matter at the next Village Hall meeting, as the area behind the hall would possibly be suitable. Ann Reeder agreed to ask the Millennium Green Trust if they could make use of the chipping produced when the trees were shredded. Hugh Archer offered to store the chippings if necessary.

9. Planning

- a. To report any relevant planning decisions made by SSDC: (TG)
- i. 17/03405/FUL – Land OS 0084 At Gunville Farm, Violet Lane, Charlton Horethorne – Erection of two dwellings, provision of access, diversion of public right of way, landscaping and ancillary works – Refused

Noted.

- b. To note that the Parish Council decided it was unnecessary to convene a special meeting to consider planning application 17/04070/LBC – Miss T Lines, Church View, 643 High Street, Charlton Horethorne. DT9 4NL – Replacement of windows at the front and rear of the dwelling, but that each member was consulted by email and no objections were recorded.

Noted.

- c. To note that an appeal relating to planning application 17/00279/S73 – Hopkins Developments Ltd, Gunville Farm Bungalow, Harvest Lane, Charlton Horethorne. DT9 5PH – Application to remove condition 4 (agricultural occupancy) of planning approval 842232 dated 10th April 1985, has been allowed by the Planning Inspector.

Noted.

- d. To note a response from David Norris, Development Manager (SSDC) to a letter from the Parish Council requesting that Parish Councils are notified when PAMB applications are submitted.

Michael Hutchings reported that David Norris had agreed that Parish Council could be informed of PAMB applications in the future.

- e. Any other planning matters.

There were no other planning matters to discuss.

10. Items of Report / Future Business

There were no additional items of report or future business raised.

11. Public Open Session - to consider any matters raised by members of the public.

A member of the public outlined his wish to grow fruit and vegetables and to raise fish on a nearby field, for sale to local businesses. He was preparing to submit a planning application and had wanted to consult the Parish first.

A member of the public reported that pot holes and road erosion were a problem on Maperton Road. Tim Daniel agreed to meet her to identify the precise locations.

12. Date of Next Meeting: 22 January 2018

Noted.

The meeting ended at 20:50.



Zöe Godden
Parish Clerk

DRAFT