

**CHARLTON HORETHORNE PARISH COUNCIL**

**Minutes of a meeting of the Parish Council on Monday 24 April 2017 in the Village Hall**

**Present:** Ann Reeder (Chairperson), Tim Daniel, Trevor Gill, Geoff McHugh, Michael Hutchings and District & County Councillor William Wallace (from 19:50)

**Clerk:** Zöe Godden

12 members of the public were present at the start of the meeting.

**The meeting began at 19:30.**

1. To receive any apologies.  
No apologies had been received.

2. Public Open Session - to consider any matters raised by members of the public. The Chairperson will also invite members of the public to contribute during the meeting on appropriate matters.  
No matters were raised.

3. Members' declaration of interests.  
There were no declarations of interest.

4. To approve the minutes of the meeting held on 27 February 2017.  
**RESOLVED: It was proposed and agreed to approve the minutes as presented.**

5. To consider matters arising from the minutes:

a. To hear feedback from the SWLCA meeting held on 16 March (AR)  
Ann Reeder reported that the event had been interesting and included briefings on Local Government issues, Smaller Councils and policy development.

b. To note that a meeting with Grass Roots planning consultancy has been scheduled.  
Ann Reeder noted that the Council was due to meet with Grass Roots on 26 April and that an update would be given at the next Parish Council meeting.

6. Council Matters, including implementation of the Community Plan

a. To receive reports from members on their areas of responsibilities, specifically in relation to the Community Plan, if any, and to agree timescales for the relevant policies

**Waterhouses** – Geoff McHugh reported that a grant of £650 had been authorised by South Somerset District Council for 50% of the cost of the repair work required. The Parish Council had allocated £180 in its 2017/18 budget and between £110 and £120 had already been raised. A request for contributions towards the remaining £300 would be placed in the next Parish Magazine and a start date had been requested from the contractor.

**Community Land Trust** – Trevor Gill reported that the Steering Group were due to hold a private meeting on 27 April.

**Road Safety** – Tim Daniel reported that Steve Donald had joined the Community Speedwatch group and had been approved by the Police. Geoff McHugh would be organising the next CSW session. Thanks were recorded to Kelvin Hughes for helping with CSW recruitment.

**Feast Day** – Ann Reeder reminded members that this event would take place on 24 June and summarised the range of activities due to take place, including a 1950s rock and roll band in the evening. Ann reported that David Warburton MP would be opening the Feast Day event at 10.30am. The event was being publicised both within Charlton Horethorne and outside the Parish, with details also being available on the Village Hall and Parish Council websites.

b. To receive an update on plans for the Annual Parish Meeting, to be held on Sunday 7 May (AR)  
Ann Reeder reminded those present that the Annual Parish Meeting is not a meeting of the Parish Council but of the residents of the Parish. The meeting was scheduled to take place on Sunday 7 May in the Village Hall from 3 to 5pm. A guest speaker had been invited to attend from South Somerset Citizens Advice

Bureau. Various organisations from the Parish would give updates on their activities and there would be a chance for residents to comment on the progress of actions arising from the Community Plan.

c. To agree meeting dates for 2017/18.

**RESOLVED: It was proposed and agreed to approve meeting dates for 2017/18 as follows:**

- Monday 22 May Annual Parish Council Meeting
- Monday 10 July
- Monday 4 September
- Monday 16 October
- Monday 27 November
- Monday 15 January
- Monday 26 February
- Monday 9 April
- Monday 21 May Annual Parish Council Meeting

7. Financial Matters

a. To approve the cash book and bank reconciliation for the period to 31 March 2017.

**RESOLVED: The Cash Book and Bank Reconciliation for the period to 31 March 2017, as verified by Michael Hutchings, were approved and signed by the Chair.**

b. To approve the following accounts for payment and two signatories for cheques:

Devon Association of Local Councils	South West Regional Conference fee (AR)	£72.00
Zöe Godden	Salary & expenses March & April 2017	£275.96
HMRC	Income tax re Z Godden	£62.00

Ann Reeder informed members that cheques to grant recipients would also be signed, as approved at the meeting on 24 January 2017.

**RESOLVED: The above accounts, including grant payments, were approved for payment, having been checked by Geoff McHugh before the meeting. Trevor Gill and Ann Reeder were agreed as signatories.**

c. To agree that all bank signatories will sign a second request for online banking as the first form was returned as incomplete from the bank.

**RESOLVED: It was proposed and agreed that all signatories would sign the form as requested.**

d. To agree that all bank signatories will sign a letter to Nat West bank to request the transfer of £400 from the Current Account to the Business Reserve Account, in line with the amount of earmarked reserves in the 2016/17 budget.

**RESOLVED: It was proposed and agreed that all signatories would sign the letter as requested.**

e. To note that the Clerk has received Annual Return papers from the external auditor, Grant Thornton and has arranged to meet with Stephen Hall to complete the internal Audit.

**Noted.** The Clerk was asked to record the Parish Council's thanks to Stephen Hall.

f. To consider a grant request from St Margaret's Hospice.

It was **agreed** that the Parish Council did not wish to give a grant at this time as the request fell outside of the Council's Grants Policy.

8. Correspondence

a. David Warburton MP – To note receipt of a letter detailing plans for a proposed new railway station in Somerton or Langport and consider making a financial contribution to enable a feasibility study.

It was **agreed** that the Parish Council did not wish to make a contribution as the new railway station would not impact on residents of the Parish.

9. Planning

a. To consider the following planning applications and make recommendations to SSDC:

i	17/01380/FUL	Change of use and installation of a 25m x 45m riding arena for private use only.	Mr & Mrs Alex Wakeley, Quarry House, Green Lane, Charlton Horethorne. DT9 4NY
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Trevor Gill summarised the application and informed members that he and Ann Reeder had visited the applicants. There were no direct neighbours to consult. Trevor noted that adequate drainage had been planned and that the development was well screened from the road.

**RESOLVED: It was proposed and agreed that the Parish Council supports approval of this application.**

ii	17/01294/FUL	Demolition of garage and utility room and the erection of a two storey side extension	Mr Mark Seton, 17 Manor Close, Charlton Horethorne. DT9 4PF
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Trevor Gill summarised the application and informed members that he and Ann Reeder had visited the applicant and those neighbours who were available.

**19:50** – William Wallace arrived at the meeting.

Two concerns were raised, namely potential loss of light and of parking space due to the proposed conversion of the garage to living space. Trevor reported that he had spoken to the Planning Officer regarding the loss of parking space and informed members that amended plans were due to be submitted to include adequate parking space for two vehicles. Regarding the potential loss of light, Trevor felt that, considering the orientation of the property, combined with the way the sun rises, a small loss of light at the end of the neighbour's garden would be experienced.

**RESOLVED: It was proposed and agreed that the Parish Council recommends approval of this application only on the condition that adequate parking space for two vehicles is installed at the front of the property to prevent additional vehicles being parked on the road.**

- b. To report any relevant planning decisions made by SSDC: (TG)
- 17/00279/S73** - Hopkins Developments Ltd, Gunville Farm Bungalow, Harvest Lane, Charlton Horethorne. DT9 4PH, Application to remove condition 4 (agricultural occupancy) of planning approval 842232 dated 10 April 1985.
  - 17/00201/REM** – Mr Nigel Bell, Land OS 2000, Stowell Road, Stowell, Application for reserved matters following approval of 16/00935/OUT to include details of access, appearance, landscaping, layout and scale.

Trevor Gill reported on the decisions made by SSDC. **Noted.**

#### 10. Items of Report / Future Business

William Wallace reminded those present that County Council elections were due to take place on 4 May and that a by-election was also taking place on that date due to the sad passing of Tim Inglefield. William also noted that a General Election would take place on 8 June.

#### 11. Public Open Session - to consider any matters raised by members of the public.

Members of the public revisited concerns about speeding through the village. Tim Daniel highlighted the success of the Community Speedwatch scheme and reminded the public that any form of permanent traffic calming would require the installation of street lighting, which was not desirable, as identified in the Community Plan. Tim further reminded those present that plans were in place to extend the 30mph limit up Charn Hill to the current 40mph start point and that similar extensions to the 30mph limit were planned on the B3145 and on Milborne Port Road.

Kelvin Hughes summarised the work of the Community Speedwatch scheme and noted that more volunteers were needed. Avon and Somerset Police and Crime Commissioner Sue Mountstevens would be running a road safety campaign and the local CSW would be promoting this on a stall at Feast Day on 24 June.

#### 12. Date of Next Meeting: Monday 22 May at 7.30 pm.

**The meeting ended at 20:13.**



Zoe Godden  
Parish Clerk