

**CHARLTON HORETHORNE PARISH COUNCIL**

**Minutes of a meeting of the Parish Council on Monday 12 December 2016 in the Village Hall**

**Present:** Ann Reeder (Chairperson), Tim Daniel, Trevor Gill, Michael Hutchings, Geoff McHugh, PCSO John Winfield, District Councillor Tim Inglefield and County and District Councillor William Wallace.

**Also present:** Steve Watson from Wessex Community Land Trust Project.

**Clerk:** Zöe Godden

24 members of the public were present at the start of the meeting.

1. To receive any apologies.

No apologies had been received. All members were present.

It was **agreed** to hear PCSO Winfield's report at this point in the meeting as he was attending in his own time:

PCSO Winfield reported that he had seen the recent Speed Indicator Device (SID) results from Milborne Port Road and noted that these showed an improvement on previous results. Speed enforcement cameras would be attending the Parish in the future.

The current Yeovil Police Station building would soon be closing, with the Beat Team moving to Yeovil Fire Station and the current Police Station building being disposed of in the coming months. The custody suite in Bridgwater would be used in place of the Yeovil facility.

Reports had been received of 4 x 4 vehicles driving off-road and damaging fields and crops. Anyone with any information was asked to report this to the Police.

In response to a question from a member of the public, Tim Daniel said that he had spoken with the garage owner who had parked a liveried vehicle in the village for several days. Tim had been assured by the garage owner that the vehicle would be moved within 24 hours.

2. To hear a presentation from Steve Watson of the Wessex Community Land Trust regarding mechanisms for delivering Community Plan policy HD2 'Affordable Housing'.

Steve Watson gave his presentation, which was followed by a question and answer session. Following this, members of the public were asked to confirm, by a show of hands, whether they were supportive of pursuing the idea of a Community Land Trust. No members of the public were opposed and the majority of those in attendance supported the idea.

3. Public Open Session - to consider any matters raised by members of the public. The Chairperson will also invite members of the public to contribute during the meeting on appropriate matters.

In response to a query from a member of the public, the Clerk was instructed to look into a scheme run in Dorset whereby bus passes can be exchanged for vouchers for use with other modes of public transport.

**Action Parish Clerk**

In response to a report from a member of the public, the Clerk was instructed to contact County Highways regarding drain clearance work carried out near Golden Valley Farm, Maperton Road and Daw's Lane. Drains had been cleared but debris had not been removed from around the drains, causing rain water to be diverted around them and the drains to become re-blocked.

**Action Parish Clerk**

Ann Reeder noted that Parish Councillors had recently worked with SSDC colleagues on a village tidy-up and thanked all those involved.

4. Members' declaration of interests.

Ann Reeder declared an interest in item 8b as one of the payments was to reimburse her for leaflet holders for the new walks leaflets. Ann confirmed that she would not take part in discussions or voting for this item.

5. To approve the minutes of the meeting held on 31 October 2016.

**RESOLVED: It was proposed and agreed to approve the minutes as presented.**

6. To consider matters arising from the minutes:  
a. Renovation of Finger Posts (TD)

Tim Daniel reported that five local people had volunteered to help renovate the metal finger posts in the Parish, with another possible volunteer joining the group from Stowell. Volunteers had identified the finger posts that needed attention and would meet again in January to agree next steps. Tim reported that SCC had sent detailed guidelines on how to deal with finger post maintenance and that a licence costing £90 was needed to enable the volunteers to carry out the work. Tim added that he would try to negotiate to have this licence fee waived. No funding was available from SCC for the maintenance or replacement of finger posts.

- b. Repair of the gate at Hull Lane (GM)

Geoff McHugh reported that a new gate had been installed.

Ann Reeder added that, as well as the previously reported village tidy-up, the Parish Council had inspected grit bins in the Parish and reported to SCC and that one of them (on Cowpath Lane) requires repair before the winter.

7. Council Matters, including implementation of the Community Plan  
a. To reschedule the meeting due to take place on 23 January 2017 due to a clash with SSDC's Annual Town and Parish Council meeting. (ZG)

**RESOLVED: It was proposed and agreed to hold the next meeting on Tuesday 24th January 2017.**

- b. To receive reports from members on their areas of responsibility, specifically in relation to the Community Plan, if any, and to agree timescales for the relevant policies.

**Highways** - Tim Daniel tabled his report, which had also been circulated to members of the Council and public prior to the meeting. The report is attached to these minutes

**Water houses** - Geoff McHugh reported that two quotes had been received for repairs to two of the water houses. A grant application had been made to the Parish Council and one was being prepared for submission to SSDC.

**Feast Day** - Ann Reeder reported that a group of local people had met to discuss reinstating the Feast Day. Another meeting would take place in the New Year and local organisations had been asked to get involved.

- c. To note that Kate Hill has resigned as Parish Paths Liaison Officer and to agree that the role can be filled by a new volunteer, Jane Jeans from Stowell.

Members noted the resignation of Kate Hill and **agreed** that the role of PPLO could be filled by Jane Jeans. Ann Reeder thanked Jane for taking on the role.

- d. To note that a response to SSDC's Historic Environment Strategy had been submitted. (AR)

**Noted.**

8. Financial Matters  
a. To approve the cash book and bank reconciliation for the period to 31 October 2016.

Ann Reeder reported that no payments had been made in the period to 31 October, so no bank reconciliation or cash book approval was required.

- b. To approve the following accounts for payment and two signatories for cheques:

Zoe Godden	Salary & expenses November 2016	£163.60
HMRC	Income tax re Z Godden	£31.00
Ann Reeder	Reimbursement of Walks Leaflet holders	£25.58
Milborne Port Computers	Website design, domain & email set up and hosting	£277.20
Aurora	Reprint of walks leaflets	£250.00
Charlton Horethorne Village Hall	Use of hall in September, October & December 2016	£56.00

Ann Reeder explained that the Walks Leaflets and leaflet holders had been funded by the Health and Wellbeing grant given by County Councillor William Wallace and that there was no cost to the Parish. All the cheque values were verified against the invoices presented by Geoff McHugh and the invoices signed as a correct match.

**RESOLVED: The above accounts were approved for payment and Trevor Gill and Geoff McHugh agreed as signatories.**

Ann Reeder took no part in voting due to the previously declared interest in that she was being reimbursed for having personally paid for the leaflet holders.

- c. To note that the Parish Council's responsibilities to the Pensions Regulator have been satisfied and the Clerk will not be opting into a pension scheme at this time.

**Noted.**

- d. To consider matters relating to the 2017/18 budget setting process, including information on Council Tax bills and grant applications received.

Ann Reeder referred to a hand-out (attached to these minutes) which explained the structure of Council Tax bills and how this related to the Parish Council precept.

Tim Inglefield described the difficulties the District and County Councils were facing as a result of Government cuts. There was a chance that, in future years, SSDC would find itself in a negative grant situation with the Government, meaning that, rather than receiving grant funding, SSDC would have to pay funds to the Government.

Tim went on to explain that an on-going transformation programme at SSDC is aiming to save £2m over the next 18 months from its employment budget. This was thought to be achievable without compulsory redundancies.

Ann Reeder opened the meeting for public participation. Comments relating to the Millennium Green and Level Lane/Warren Close grant requests were fully recorded by the Clerk. Ann explained that these comments would be considered when setting the final 2017/18 budget. The Clerk was instructed to contact SCC to find out how residents might go about having a road adopted.

**Action Parish Clerk**

- e. Any other financial matters.

There were no other financial matters to discuss.

#### 9. Correspondence

- SSDC – Invitation to participate in the Great British Spring Clean between 3<sup>rd</sup> and 5<sup>th</sup> March 2017 – to agree any further action to be taken.

It was **agreed** to organise another village tidy-up during the above period.

**Action Parish Council**

- SSDC – Offer of a free Christmas tree shredding service – to agree a location(s) and decide any further action to be taken.

No locations were suggested, so it was **agreed** to make further enquiries.

**Action Parish Council**

- SCC – Proposed dates for 2017 Speed Indicator Device installations – to consider the proposed dates.

Tim Daniel noted that the SID results recently received from Milborne Port Road represented an improvement on the previous results from February and felt that the Community Speed Watch was contributing to this improvement. Tim reported that the proposed SID dates were as follows:

B3145 – 9<sup>th</sup> January and 17<sup>th</sup> July  
Milborne Port Road – 23<sup>rd</sup> January and 31<sup>st</sup> July

It was **agreed** that all of the dates were suitable except 31<sup>st</sup> July, as it was preferred for the Milborne Port

Road SID to be in place during school term time. Tim agreed to ask for this date to be changed.

**Action TD**

- SSDC – Invitation to contribute to a consultation on SSDC's Street Trading Policy – to agree a member(s) to contribute on behalf of the Parish Council.

Members did not wish to make any comment.

- SCC – Notification of County Council elections, taking place on 4<sup>th</sup> May 2017.

**Noted.**

10. Planning

- a. To note that an application to carry out tree surgery works at Old School House, High Street, Charlton Horethorne has been submitted to SSDC and to agree any comments the Council may wish to make.

Members had no objections.

- b. To report any relevant planning decisions made by SSDC: (TG)

16/04272/S73A	Section 73a application to remove condition 4 from planning approval 830975 dated 05/09/1983 (agriclultural accupancy condition)	Mr M Wilford, Buscat Farm, Sigwells, Sherborne. DT9 4LN
---------------	--	---

Trevor Gill noted that this was the third application in a series, which removed agricultural conditions from the property in question and that this application had been approved.

11. Items of Report / Future Business

Geoff McHugh asked if any members of the public would be interested in getting involved in arranging a village meeting to determine whether there was support for the idea of a Community Land Trust project. There were no volunteers and it was **agreed** that Geoff and Trevor Gill would arrange a follow-up meeting in the New Year.

**Action GM & TG**

Ann Reeder congratulated the organisers of the recent Bonfire Night on a successful evening which raised significant funds for local organisations.

12. Public Open Session - to consider any matters raised by members of the public.

In response to an enquiry from a member of the public, Geoff McHugh reported that the response to SSDC's Historic Environment Strategy consultation had been that members agreed with the broad principles of the document but would wait to see how the details of the policies were pursued in the future, particularly the review of the Conservation Area boundary and the definition of the listed building curtilages.

The Council agreed with a member of the public, who noted that the village shop needed to be used regularly in order for it to stay in business.

13. Date of Next Meeting: To be confirmed at item 7a above.

As **agreed** in item 7a, the next Parish Council meeting would take place on Tuesday 24<sup>th</sup> January 2017 at 7.30 pm in the Village Hall.

The meeting ended at 21:13.

