

CHARLTON HORETHORNE PARISH COUNCIL

Minutes of a meeting of the Parish Council on Monday 31 October 2016 in the Village Hall

Present: Ann Reeder (Chairperson), Tim Daniel, Trevor Gill, Michael Hutchings, Geoff McHugh and County and District Councillor William Wallace.

19 members of the public were present at the start of the meeting.

The meeting started at 19:30.

1. To receive any apologies.

Apologies had been received from District Councillor Tim Inglefield.

2. Public Open Session - to consider any matters raised by members of the public. The Chairperson will also invite members of the public to contribute during the meeting on appropriate matters.

Following public comments, the following actions were agreed:

- Possible adoption of the BT telephone box to be added to the next agenda.
 - Investigate the possibility of additional dog bins in the Parish and additional publicity and awareness of dog fouling problems, especially in Cathill Lane.
 - The Waterhouses being discussed should properly be called Taphouses.
3. Members' declaration of interests.

Ann Reeder declared an interest in item 7b and noted that she would take no part in any discussion or voting on this matter.

4. To approve the minutes of the meeting held on 19 September 2016.

RESOLVED: It was proposed and agreed to approve the minutes as presented.

5. To consider matters arising from the minutes:

- a. Highways matters, including finger posts (TD)

Tim Daniel reported that he had received a draft document detailing maintenance specifications for finger posts from SCC. A group of four people had volunteered to work on metal finger posts in the Parish and it was **agreed** that Tim would circulate the maintenance document and arrange for the group to meet to discuss next steps.

Action TD

- b. Traffic plan for the Milborne Port Solar Park construction (GM)

Geoff McHugh reported that following an appeal decision, planning application 15/02187/FUL would go ahead. The appeal document included a condition relating to a Construction Environmental Development Plan, which would need to be submitted to SSDC by the developer before any work could take place and would include the matter of routes taken by construction traffic. Geoff **proposed** that the Parish Council should submit information to SSDC to demonstrate the reasons why construction traffic should not be directed through Charlton Horethorne and that this information should be submitted as soon as possible to ensure that it is taken into account when the Construction Environmental Development Plan is compiled. It was **agreed** that Geoff would make the submission on behalf of the Parish Council.

Action GM

- c. Footpath gate at Hull Lane (GM)

Geoff McHugh informed members that, despite several emails to Somerset County Council, the gate at Hull Lane had yet to be repaired. Geoff had been told that a whole day's work needed to be scheduled for Charlton Horethorne in order to make it worthwhile for the contractor to attend. Trevor Gill reported faults on footpath WN 7/3. Ann Reeder asked anyone present to report any additional faults to the Clerk.

6. Council Matters, including implementation of the Community Plan

- a. To report on the meeting of South Somerset District Council's Area East Committee, which has approved the Community Plan (GM)

Geoff McHugh reported that the Area East Committee had unanimously and enthusiastically endorsed the Community Plan and praised the content and the speed with which the plan had been completed. The Committee also said that they expected the content of the Community Plan to be taken into account by the Planning department when making decisions on planning applications. Ann Reeder thanked all those involved in producing the Community Plan.

- b. To receive reports from members on their areas of responsibilities, specifically in relation to the Community Plan, if any, and to agree timescales for the relevant policies:
 - i) Waterhouses

Geoff McHugh reported that a specification for works required had been put together. A meeting of volunteers would take place to identify contractors to approach for quotes. Once quotes had been received, the grant application process would begin.

- ii) Feast Day

Ann Reeder reported that 14 people had attended an open meeting after the last Parish Council meeting and that a core group would meet again to discuss how to take this idea forward. It was thought that local organisations would organise a range of activities and that the event would resume on a smaller scale than in previous years, for only one day.

Other reports – Tim Daniel reported that he would be meeting Colin Fletcher from County Highways to decide the actual positioning of road narrows signs and that this decision would take account of the views of parishioners. Other matters would also be discussed and Tim said that he would report back at the next Parish Council meeting and circulate it to those on his parish email database.

Action TD

Tim went on to note that the results from the recent Speed Indicator Device on the B3145 had improved and said that this showed that the SIDs and Community Speedwatch were having the desired effect.

- c. To hear a report on a meeting with Wessex Community Land Trust Project. (TG/GM)

Geoff McHugh summarised the content of a meeting between himself, Trevor Gill, Steve Watson from the Wessex Community Land Trust and Tim Cook and Leisa Kelly from SSDC. A Community Land Trust is a vehicle by which a Parish (not a Parish Council) can supply affordable housing. The Community Land Trust selects a suitable site, negotiates with landowners and determines the number and mix of houses to be built on the site. The Community Land Trust is also the long-term free holder and so it determines the selection criteria for tenants indefinitely even though a housing association would act as the landlord.

Trevor Gill added that the idea was to provide low cost housing as this need had been identified in the Community Plan. Policy HD2: "A minimum of four new genuinely affordable starter homes should be built in the parish by the end of 2022". Trevor felt encouraged by the information given at the meeting with Steve Watson and felt that the process should be started. Trevor **proposed** and Tim **seconded** a motion "To agree to investigate further in consultation with residents". The motion was **agreed** unanimously. It was **agreed** that Trevor would follow up with Steve Watson and arrange a public meeting/consultation.

Action TG

- d. To note that feedback has been returned to NALC regarding the Community Led Housing Survey. (TG/GM)

Noted.

- e. To agree a date for a parish councillors' autumn clean up and bulb planting and that Trevor will inspect and clean the grit bins ready for winter.

It was **agreed** that a date would be confirmed outside of the meeting.

7. Financial Matters

- a. To approve the cash book and bank reconciliation for the period to 30 September 2016.

RESOLVED: The Cash Book and Bank Reconciliation for the period to 30 September 2016, as verified by Michael Hutchings, were approved and signed by the Chair.

- b. To approve the following accounts for payment and two signatories for cheques:

Zöe Godden	Salary & expenses October 2016	£136.75
HMRC	Income tax re Z Godden	£31.20
Ann Reeder	Reimbursement of Walks Leaflet printing payment	£220.00

Ann Reeder explained that the Walks Leaflets had been funded by the Health and Wellbeing grant given by County Councillor William Wallace and that there was no cost to the Parish. Ann thanked William for the grant. William praised the leaflets and said that he would share them with other parishes. All the cheque values were verified against the invoices presented by Geoff McHugh and the invoices signed as a correct match.

RESOLVED: The above accounts were approved for payment and Trevor Gill and Geoff McHugh agreed as signatories.

Ann Reeder took no part in voting due to the previously declared interest in that she was being reimbursed for having personally paid the printer of the leaflets .

- c. To note that applications for a grant should be received by the Clerk by 30 November on the forms that are available on the website and that preliminary discussions of the budget 2017-8 will take place at the meeting of 12 December to enable research and discussions as required. (AR)

Ann Reeder explained that this would give Members and the public an opportunity to consider options for the budget eg the earlier discussion about dog bins and the cost of emptying them, maintenance of figure posts, economies of scale by combining grounds maintenance contracts. Time would be allowed to research costs and savings ahead of the budget decision in January.

Noted.

- d. Any other financial matters.

There were no additional financial matters to discuss.

8. Correspondence

- a. To note receipt of a letter from DCLG regarding a new Neighbourhood Planning Bill.

Noted.

- b. To note receipt of an invitation to respond to a precept capping consultation and to record action taken. (MH)

Michael Hutchings reported that he had responded to the consultation, after conferring with all Parish Councillors. The main points of the response were the disproportionate cost of a referendum for a small parish, more cost-effective methods of consultation already employed and the fact that flexibility is required to implement the action points from the Community Plan.

Ann Reeder thanked Michael for responding on behalf of the Council.

- c. To note receipt of an invitation to respond to a consultation on SSDC's Historic Environment Strategy and agree a member(s) to respond.

Geoff McHugh said that he had read the consultation document and made notes, but that he would not be able to respond due to other commitments. It was **agreed** that Ann Reeder would organise a response, either from herself or another member.

Action AR

- d. To note receipt of the final draft of SSDC's Rural Housing Action Plan.

Noted.

9. Planning

- a. To hear feedback from Chesters regarding a potential planning application on Land near Thistledown. (ZG)

The Clerk reported that Chesters were not able to confirm their intentions as they were still considering some technical issues. Ann Reeder said that any updates would be communicated at a future meeting.

- b. To note that no comments were made regarding planning applications 16/03079/FUL & 16/03080/LBC as they constituted only minor alterations to a previously agreed planning application. (TG)

Trevor Gill noted that this application entailed only minor changes to windows and internal walls. He and the Clerk had compared the new plans with the original submission and all members had agreed that no formal response was necessary.

- c. To consider the following planning application and make a recommendation to SSDC (TG):

16/04272/S73A	Section 73a application to remove condition 4 from planning approval 830975 dated 05/09/1983 (agricultural occupancy condition)	Mr M Wilford, Buscat Farm, Sigwells, Sherborne DT9 4LN
RESOLVED: It was proposed and agreed that the Parish Council has no objections to this application, as long as any and all legal requirements are met.		

10. Items of Report / Future Business

Trevor Gill requested that the idea of having a defibrillator in the village be put on the next agenda for discussion.

Tim Daniel reported that the three horse chestnut trees on the Village Green were suffering from an attack from leaf miner moths. While not fatal for the trees, the fruits would be affected. To alleviate this problem, fallen leaves need to be collected at the end of the season and either burned or bagged for six months. The Clerk was asked to obtain a quote for this work from Lifestyle Landscapes.

Action Parish Clerk

Michael Hutchings reported that he would be replacing the litter bin at the bottom of Harvest Lane as it had been missing for some time. He would also replace the litter bin at the junction of The Knapp and Mapperton Road as it was damaged.

Action MH

11. Public Open Session - to consider any matters raised by members of the public.

In response to comments, the following points were agreed:

- The Clerk would look into possible planning breach as reported.
- The Council would investigate possible solutions to the problem of dog fouling in the Parish.
- SSDC's Historic Environment Strategy would be added to the Parish Council website and a paper copy would be provided to the person who requested it.

12. Date of Next Meeting: 12 December 2016.

The meeting ended at 20:28.

Agreed and signed by the Chair _____

Date _____