

CHARLTON HORETHORNE PARISH COUNCIL

Minutes of a meeting of the Parish Council on Monday 19 September 2016 in the Village Hall

Present: Ann Reeder (Chairperson), Tim Daniel, Trevor Gill, Michael Hutchings, Geoff McHugh, District Councillor Tim Inglefield and PCSO John Winfield.

16 members of the public were present at the start of the meeting.

Ann Reeder recorded the Parish Council's thanks to the two generations of the Purcell family who have run the service station which is now closing.

Ann Reeder asked attendees to note that an open meeting to discuss the potential reinstatement of the Charlton Horethorne Feast Day would be held directly after this meeting, from approximately 8.30pm.

The meeting began at 7.30pm

1. To receive any apologies.

Apologies had been received from District and County Councillor William Wallace.

2. Public Open Session:

In response to a report that the road sign at the junction of Maperton Road needed repairing, Tim Daniel said that this matter had been discussed with County Highways and that the situation would be addressed when possible.

3. Members' declaration of interests, if any.

There were no declarations of interest.

4. To approve the minutes of the meeting held on 11 July.

RESOLVED: It was agreed to approve the minutes as presented.

5. To consider matters arising from the minutes, if any.

- a. To discuss the matter of finger post maintenance and agree further action to be taken.

Tim Daniel reported that this matter had been discussed with County Highways and that guidance on maintaining finger posts would be provided. Three people had volunteered to carry out the refurbishment work.

- b. To agree to move the Parish Meeting to the afternoon of Sunday 7 May at the Village Hall

It was **agreed** to hold the Annual Parish Meeting on Sunday 7 May to enable the Youth Theatre to use the Village Hall instead on 19 March. Ann Reeder suggested that the previous date of Sunday 19 March could be used for the previously proposed informal meetings in Stowell and Sigwells.

6. **Council and Policy Matters**

- a. To receive reports from members on their areas of responsibilities, specifically in relation to the Community Plan, if any.

Community Plan - Tim Daniel reported that the final draft of the Community Plan was now available on the Parish Council website and that paper copies had been received from Tim Cook at SSDC. It was **agreed** that the Clerk should write a letter of thanks to Tim Cook for his help with the Community Plan.

Action: Parish Clerk

Waterhouses - Geoff McHugh reported that work to restore the two water houses was progressing. An ash tree had been removed, the stump poisoned and foliage removed from the Waterhouse located at the Blackford Road and Maperton Road junction. A structural assessment had revealed a problem with the roof of the water house in Blackford Road. A quote was expected from a local builder and grants would be sought locally to fund the work.

Highways - Tim Daniel reported that he had had a site visit with a County Highways representative to show him the problems with the drains in Cathill Lane and Violet Lane and with the white lines at the Manor, which need repainting, and the signage on Cathill Lane.

Feast Day - Ann Reeder noted that the Feast Day discussion would take place after this meeting, and suggested the Parish Council could discuss adding timescales to the Community Plan action plan at the next meeting.

- b. To hear feedback on a meeting with SSDC officers regarding the Rural Housing Strategy (TG) And on an information session on SSDCs Strategic Housing and Land Availability Assessment. (TG & GM)

Trevor Gill reported that he and Geoff McHugh had attended an information session on SSDC's Strategic Housing and Land Availability Assessment. A presentation was given by Paul Wheatley, Spatial Policy manager. SSDC is in the process of collecting evidence based documents to feed into the Local Plan, identifying areas of development land suitable for five or more dwellings. This information was needed to demonstrate that SSDC has an adequate five-year land supply to accommodate the calculated future increase in residents and businesses. This process will be repeated annually.

Identified development land was shown on parish maps. Charlton Horethorne had just one site, which is part of Gunville Farm. There was a planning application for six dwellings on this site, but it was withdrawn in 2015. Geoff McHugh went on to explain that SSDC was obliged to carry out this exercise by the Government. Landowners and developers had been asked to nominate sites that might be developed, but inclusion on the site database did not imply any status or priority to these sites, which would all be subject to the usual planning application process.

Cllr Tim Inglefield confirmed that the Local Plan had to be reviewed annually and that for its policies to be valid, a five year land supply needed to be demonstrated.

Trevor Gill next reported that he and other Parish Councillors had attended a meeting with Tim Cook and Leisa Kelly of SSDC to discuss ways that the recently produced Rural Housing Strategy could help to deliver aspects of the Community Plan. The advice was to develop a strategy for approaching other stakeholders.

It was **agreed** to hear a report from PCSO John Winfield next: Thefts of fence panels, tractor batteries and sheep were being investigated in neighbouring areas. It was suspected that perpetrators were coming from out of the Somerset area and PCSO Winfield asked that any suspicious incidents or sightings are reported. Milborne Port has experienced some graffiti.

PCSO Winfield reported that he had spoken with County Highways about the number of accidents on the bend at Milborne Port Road and extending the 30mph limit around the village. The speed enforcement team had acquired more motorcycle units to tackle speed in the area. PCSO Winfield had also discussed with County Highways the need to have road signs cleaned in the area.

Finally, PCSO Winfield gave his contact details to the Clerk and encouraged people to get in touch to report any crime. The Clerk was asked to have these contact details added to the Parish Council website.

Action: Parish Clerk

- c. To hear feedback on the SALC AGM. (AR)

Ann Reeder reported that she and Tim Daniel had attended this event. There were various updates, including an anticipated consultation on precept capping for larger town and parish councils. The benefits of the Local Government Award Scheme were promoted, and could be kept under review.

- d. To agree that the Parish Council bank account can be used to receive grants for restoration of Waterhouses and that the Clerk can process payments for the same.

RESOLVED: It was unanimously agreed that the Parish Council bank account could be used to process grant receipts and expenditure for the water house restoration project.

7. **Financial Matters**

- a. To approve the cash book and bank reconciliation for the period to 31 July 2016.

RESOLVED: The Cash Book and Bank Reconciliation for the period to 31 July 2016, as verified by Geoff McHugh, were approved and signed by the Chair.

- b. To approve the following accounts for payment and two signatories for cheques:

Zoe Godden	Salary & expenses July, Aug & Sept 2016	£545.01
HMRC	Income tax re Z Godden	£118.80

All the cheque values were verified against the invoices presented by Trevor Gill and the invoices signed as a correct match.

RESOLVED: The above accounts were approved for payment and Trevor Gill and Ann Reeder agreed as signatories.

- c. To agree procedures for budget setting and the deadline for receipt of grant applications as 30 November

RESOLVED: It was agreed that a preliminary budget discussion would be held at the December meeting, with clearer recommendations brought to the January meeting for agreement. It was further agreed that the deadline for receipt of grant applications would be 30 November. The Clerk was instructed to inform previous grant applicants of this deadline.

Action: Parish Clerk

- d. Any other financial matters.

There were no other financial matters to discuss.

8. Correspondence

- a. To note receipt of the public summary of SCC's Joint Strategic Needs Assessment.

Noted.

- b. To note receipt of SSDC's statement condemning hate crime and to consider supporting the SSDC statement

RESOLVED: It was proposed and agreed that the Parish Council supports SSDC's recent statement on hate crime.

- c. To note receipt of an email offering to provide an open-air cinema and to decide further action to be taken.

The Clerk was instructed to pass this information on to the Millennium Green Trustees and the Village Hall Committee. It was emphasised that the Parish Council was not endorsing the company, but simply sharing the information.

Action: Parish Clerk

- d. To note that the Dorchester, Sherborne & District Citizens Advice AGM will take place on Thursday 29 September at 6pm.

Noted.

- e. To agree a member or members to complete a NALC survey on Community Led Housing.

It was **agreed** that Trevor Gill and Geoff McHugh would respond on behalf of the Council.

- f. To note receipt of an invitation to attend the Community Council for Somerset AGM and Community Infrastructure Levy workshop on 6 October and to agree a member or members to attend.

None of the members could attend this event.

9. Planning

- a. To note that, further to an appeal, an application relating to a photovoltaic park in Milborne Port has been allowed.

Geoff McHugh reported that Area East committee members had been unhappy that this appeal had been allowed and felt that landscape issues had been misinterpreted. Geoff said that he would look into the possibility of construction traffic using the road through Charlton Horethorne and report back to the next meeting with a view to trying to mitigate any possible adverse impact.

Tim Inglefield informed members that he had led the opposition to this appeal as he felt it would spoil the typical Somerset hanging valley.

- b. To note that SSDC has received an appeal in relation to planning application 16/00929/PAMB, Land OS 9090 Part, Charlton Horethorne. DT9 4PH and to agree any comments to be made.

It was **agreed** that the Council would make no comment.

- c. To note the decision of the Area East Committee regarding the outline planning permission application at The Dairy House in Stowell.

Trevor Gill reported that he and Geoff McHugh had attended the Area East Committee meeting. Trevor spoke on behalf of the Parish Council, reiterating the unanimous agreement reached at the Parish Council meeting held on 11 April 2016, that this application should be allowed.

Cllr Tim Inglefield said that the full support of the Parish Council was helpful in bringing about a positive outcome for this application.

- d. To agree that the Clerk should write to Chesters to ask for an update on the proposed planning application for Land next to Thistledown.

It was **agreed** that the Clerk should contact Chesters to ask for a report on any progress with their potential application and to find out what their intentions are in light of the Community Plan.

Action: Parish Clerk

It was further proposed by Tim Daniel, seconded by Trevor Gill, and **agreed** that the Parish Council will in future discuss options to meet the delivery of the Community Plan policies with any person, organisation or other interested party that has an interest in any way that will assist in the delivery of those policies, reporting back to the Parish Council for consent to follow up on any action that might be required.

It was **agreed** that Michael Hutchings could pass information about this possible application to CPRE.

10. Items of Report / Future Business

Members discussed a recently received planning application. The deadline for comments was before the next scheduled meeting. Having looked at the details of the application, members **agreed** that no comments were required as the application was a resubmission of a previous application at the same site. There were some changes, but none were thought to be significant enough to justify the cost of holding an additional meeting in public.

Tim Daniel reported that the scheduled installation of a Speed Indicator device at Milborne Port Road had been postponed due to a shortage of devices, but would be rescheduled.

11. Public Open Session - to consider any matters raised by members of the public.

It was reported that roadside hedges in Gunville Lane needed to be cut back as they were encroaching on the road.

Action: Parish Clerk

It was further reported that the gate at Hull Lane had fallen off due to a rotten gate post. Geoff McHugh volunteered to follow this up with the County Council.

Action: GM

12. Date of Next Meeting: 31 October 2016.

Noted.

The meeting ended at 20:31.

Agreed and signed by the Chair _____

Date _____