

## CHARLTON HORETHORNE PARISH COUNCIL

**Parish Council Meeting on Monday 27 November 2017 to begin at the close of the meeting with Sue Mountstevens (PCC) in the Village Hall to transact the following business:**

1. To receive any apologies.
2. Public Open Session - to consider any matters raised by members of the public. The Chairman will also invite members of the public to contribute during the meeting on appropriate matters.
3. Members' declaration of interests
4. To approve the minutes of the meeting held on 16 October
5. To consider matters arising from the minutes:
6. Council Matters, including implementation of the Community Plan
  - a. To receive reports from members on their areas of responsibilities, specifically in relation to the Community Plan, if any, and to agree timescales for the relevant policies
  - b. To agree meeting dates for 2018-19.

7. Financial Matters

- a. To note receipt of a grant from SSDC for finger post maintenance.
- b. To approve the cash book and bank reconciliation for the period to 24 October 2017.
- c. To approve three payments made on 10 November, outside of a public meeting, as follows

Zöe Godden	Salary October 2017	£154.08
HMRC	Income tax re Z Godden October 2017	£24.20
David Peet	Refund for finger post maintenance supplies	£200.58

- d. To approve the following accounts for payment and two signatories for cheques:-

Zöe Godden	Salary November & expenses October & November 2017	£179.75
HMRC	Income tax re Z Godden November 2017	£24.20
Charlton Horethorne Village Hall	Hall hire Sept, Oct & Nov 2017	£48.00

- e. To consider renewing the Internet Security licence on the Clerk's laptop for either one year at £27.94, two years at £50.33 or three years at £67.90 and to sign a cheque accordingly.
- f. To agree that the Clerk's December 2017 salary and associated HMRC payment can be made before the next meeting.
- g. Any other financial matters.

8. Correspondence

- a. SSDC – Notification of a review of the Local Plan (2006 – 2028) – to agree members to attend drop-in sessions and consider how to respond to the consultation.
- b. SSDC – To consider an offer of a free Christmas Tree recycling service.

9. Planning

- a. To report any relevant planning decisions made by SSDC: (TG)
  - i. 17/03405/FUL – Land OS 0084 At Gunville Farm, Violet Lane, Charlton Horethorne – Erection of two dwellings, provision of access, diversion of public right of way, landscaping and ancillary works – Refused
- b. To note that the Parish Council decided it was unnecessary to convene a special meeting to consider planning application 17/04070/LBC – Miss T Lines, Church View, 643 High Street, Charlton Horethorne. DT9 4NL – Replacement of windows at the front and rear of the dwelling, but that each member was consulted by email and no objections were recorded.

- c. To note that an appeal relating to planning application 17/00279/S73 – Hopkins Developments Ltd, Gunville Farm Bungalow, Harvest Lane, Charlton Horethorne. DT9 5PH – Application to remove condition 4 (agricultural occupancy) of planning approval 842232 dated 10<sup>th</sup> April 1985, has been allowed by the Planning Inspector.
- d. To note a response from David Norris, Development Manager (SSDC) to a letter from the Parish Council requesting that Parish Councils are notified when PAMB applications are submitted.
- e. Any other planning matters.

10. Items of Report / Future Business

11. Public Open Session - to consider any matters raised by members of the public.

12. Date of Next Meeting: 22 January 2018



Zoe Godden  
Parish Clerk