

CHARLTON HORETHORNE PARISH COUNCIL

Parish Council Meeting on Monday 11 September 2017 at 7.30 pm in the Village Hall to transact the following business:

1. To receive any apologies.
2. Public Open Session - to consider any matters raised by members of the public. The Chairman will also invite members of the public to contribute during the meeting on appropriate matters.
3. Members' declaration of interests
4. To approve the minutes of the meeting held on 10 July
5. To consider matters arising from the minutes:
6. Council Matters, including implementation of the Community Plan
 - a. To receive reports from members on their areas of responsibilities, specifically in relation to the Community Plan, if any, and to agree timescales for the relevant policies
 - b. Report on Community Land Trust and affordable housing. (TG)
 - c. To hear an update on the Village of the Year competition. (AR)
 - d. To confirm that all members have checked their Register of Interest forms on the SSDC website for accuracy and to note that new forms must be completed if any changes have occurred.

7. Financial Matters

- a. To consider allowing the Clerk to attend a Society for Local Council Clerks Regional Training Seminar on 22nd November and contributing a third the total cost of £69.00 plus £43.20 mileage, equating to £37.40.
- b. To approve the cash book and bank reconciliation for the period to 24 August 2017.
- c. To approve the first quarter spend vs budget sheet
- d. To approve the following accounts for payment and two signatories for cheques:-

Zöe Godden	Salary August 2017 & expenses July & August 2017	£162.54
HMRC	Income tax re Z Godden August 2017	£24.20
Henstridge Parish Council	11% contribution to the Clerk's SLCC membership	£18.37

- e. To note and approve that the Clerk's July salary and the associated HMRC payment were made on 11 August, as agreed at the June 2017 meeting, as follows:

Zöe Godden	Salary July 2017	£135.80
HMRC	Income tax re Z Godden July 2017	£24.20

- f. To note receipt of the completed Annual Return form for the year 2016/17 from the external auditor.
- g. To consider quotes for improvement work to the Village Green.
- h. Any other financial matters.

8. Correspondence

- a. SSDC – Invitation for members to attend free training in responding to planning applications on either 5 or 12 October – to agree members to attend.
- b. SSDC – Request from Nick Weeks, Chairman of the Area East Committee, that the Parish Council writes a letter of support for more local access to Artificial Grass Pitches and that members consider contributing towards the provision of such a facility from the precept.
- c. RNAS Yeovilton – Invitation to attend or take part in a reception on 27 September to showcase the Royal Navy's efforts in promoting Science, Technology, Engineering and Science, (STEM) and its initiatives to promote degrees and apprenticeships in medicine and engineering and RN's initiatives in diversity and inclusion with minority groups – to consider if members would like to be involved.

- d. Local Government Boundary Commission – Invitation to comment on possible new warding arrangements for South Somerset to deliver electoral equality – to agree members to comment.

9. Planning

- a. To consider the following planning application and make recommendations to SSDC:

17/03069/FUL	Erection of 2 No. single storey extensions. Erection of detached garage and car port with office above. Construction of new vehicular access.	Mr Edward Douglas, Wynfield, Cowpath Lane, Charlton Horethorne. DT9 4NR
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- b. To report any relevant planning decisions made by SSDC: (TG)
- i. 17/01955/FUL & 17/01956/LBC - Mr Alan Roelich, Bullen Farmhouse, Horse Lane, Charlton Horethorne. DT9 4NL - Installation of solar panels on south facing elevation of barn roof: Granted with conditions
 - ii. 17/02601/FUL & 17/02602/LBC - Mr & Mrs T & M Archer, The Manor, Horse Lane, Charlton Horethorne. DT9 4NL - The carrying out of various internal and external alterations to The Manor and outbuilding, demolition of outbuildings, erection of replacement outbuildings to form additional living accommodation, ancillary annexe/guest accommodation and garaging, the erection of an extension to The Manor which links through to proposed outbuildings/additional residential accommodation, alterations to boundary wall and formation of canopy to create covered courtyard - Withdrawn
- c. To note that the Parish Council decided it was unnecessary to convene a special meeting to consider planning application 17/02729/LBC - Doctor Stephen Morris, Middle Farmhouse, North Road, Charlton Horethorne. DT9 4NL – Internal alterations to include formation of en-suite but that each member was consulted by email and no objections were recorded.
- d. To note receipt of notice of an appeal relating to planning application 17/00279/S73 - Hopkins Developments Ltd, Gunville Farm Bungalow, Harvest Lane, Charlton Horethorne. DT9 4PH - Application to remove condition 4 (agricultural occupancy) of planning approval 842232 dated 10th April 1985 and that the Clerk had consulted members by email and subsequently been asked to resubmit the Parish Council's comments made on this application at the meeting held on 27 February.
- e. To discuss SSDC's policy not to consult Parish Councils about prior approval planning applications and to decide an appropriate response.

10. Items of Report / Future Business

11. Public Open Session - to consider any matters raised by members of the public.

12. Date of Next Meeting: 16 October 2017



Zöe Godden
Parish Clerk