

CHARLTON HORETHORNE PARISH COUNCIL

Parish Council Meeting on Monday 10 July 2017 at 7.30 pm in the Village Hall to transact the following business:

1. To receive any apologies.
2. Public Open Session - to consider any matters raised by members of the public. The Chairman will also invite members of the public to contribute during the meeting on appropriate matters.
3. Members' declaration of interests
4. To approve the minutes of the meeting held on 22 May
5. To consider matters arising from the minutes:
6. Council Matters, including implementation of the Community Plan
 - a. To receive reports from members on their areas of responsibilities, specifically in relation to the Community Plan, if any, and to agree timescales for the relevant policies
 - b. Report on Community Land Trust and affordable housing. (TG)
 - c. To consider adopting the Freedom of Information policy.
 - d. To hear feedback from the Feast Day held on 24 June. (AR)
 - e. To hear an update on the Village of the Year competition. (AR)
 - f. To consider if the Council will allow links to external organisations to be included on the "Useful links" page of the Parish Council website.
7. Financial Matters
 - a. To approve the cash book and bank reconciliation for the period to 23 June 2017.
 - b. To approve the following accounts for payment and two signatories for cheques:-

Zöe Godden	Salary & expenses June 2017	£168.04
HMRC	Income tax re Z Godden June 2017	£24.20
Came & Company	Insurance 2017/18	£280.00
SALC	Affiliation fees 2017/18	£169.92
Mark Dewberry	Waterhouse restoration (part payment of invoice)	£830.00
Mark Hughes	CH Community Land Trust incorporation fee	£40.00
Charlton Horethorne Village Hall	Hall hire June and July 2017 (part CP grant)	£28.00

- c. To note the status of the Community Plan and Transparency Code grants.
- d. To agree that the Clerk's July salary payment can be made before the next meeting on 4 September.
- e. Any other financial matters.

8. Correspondence – None at time of publishing agenda

9. Planning

- a. To consider the following planning applications and make recommendations to SSDC:

i)	17/01956/LBC & 17/01955/FUL	Installation of solar panels on south facing elevation of barn roof.	Mr Alan Roelich, Bullen Farmhouse, Horse Lane, Charlton Horethorne. DT9 4NL
ii)	17/02587/FUL	Construct 2 replacement timber outbuildings	Mr & Mrs Hughes, The Owls, Cathill Lane, Charlton Horethorne. DT9 4PA
iii)	17/02404/FUL	Demolish two buildings and erect a new cattle housing building.	Mr James Kingman, Stowell Farm, Stowell Road, Stowell. DY9 4PE

iv)	17/02601/FUL & 17/02601/LBC	The carrying out of various internal and external alterations to The Manor and outbuilding, demolition of outbuildings, erection of replacement outbuildings to form additional living accommodation, ancillary annexe/guest accommodation and garaging, the erection of an extension to The Manor which links through to proposed outbuildings/additional residential accommodation, alterations to boundary wall and formation of canopy to create covered courtyard.	Mr & Mrs T & M Archer, The Manor, Horse Lane, Charlton Horethorne. DT9 4NL
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10. Items of Report / Future Business

11. Public Open Session - to consider any matters raised by members of the public.

12. Date of Next Meeting: 4 September 2017

**Exempt business, as set out in the Schedule 12A to the Local Government Act 1972.
To exclude the public and press on the grounds of a personnel matter**

13. To agree that the Chair will sign the Clerk's revised contract of employment, as agreed at the previous meeting on 22 May and to confirm that the Clerk's annual review was carried out in the process of revising her contract of employment.



Zoe Godden
Parish Clerk