

**CHARLTON HORETHORNE PARISH COUNCIL**

**Parish Council Meeting on Monday 24 April 2017 at 7.30 pm in the Village Hall  
to transact the following business:**

1. To receive any apologies.
2. Public Open Session - to consider any matters raised by members of the public. The Chairperson will also invite members of the public to contribute during the meeting on appropriate matters.
3. Members' declaration of interests.
4. To approve the minutes of the meeting held on 27 February 2017.
5. To consider matters arising from the minutes:
  - a. To hear feedback from the SWLCA meeting held on 16 March (AR)
6. Council Matters, including implementation of the Community Plan
  - a. To receive reports from members on their areas of responsibilities, specifically in relation to the Community Plan, if any, and to agree timescales for the relevant policies
  - b. To receive an update on plans for the Annual Parish Meeting, to be held on Sunday 7 May (AR)
  - c. To agree meeting dates for 2017/18.
7. Financial Matters
  - a. To approve the cash book and bank reconciliation for the period to 31 March 2017.
  - b. To approve the following accounts for payment and two signatories for cheques:

Devon Association of Local Councils	South West Local Councils Association Regional Conference fee (AR)	£72.00
Zöe Godden	Salary & expenses March & April 2017	£275.96
HMRC	Income tax re Z Godden	£62.00

- c. To agree that all bank signatories will sign a second request for online banking as the first form was returned as incomplete from the bank.
    - d. To agree that all bank signatories will sign a letter to Nat West bank to request the transfer of £400 from the Current Account to the Business Reserve Account, in line with the amount of earmarked reserves in the 2016/17 budget.
    - e. To note that the Clerk has received Annual Return papers from the external auditor, Grant Thornton and has arranged to meet with Stephen Hall to complete the internal Audit.
    - f. To consider a grant request from St Margaret's Hospice.
8. Correspondence
  - a. David Warburton MP – To note receipt of a letter detailing plans for a proposed new railway station in Somerton or Langport and consider making a financial contribution to enable a feasibility study.
9. Planning
  - a. To consider the following planning applications and make recommendations to SSDC:

i	17/01380/FUL	Change of use and installation of a 25m x 45m riding arena for private use only.	Mr & Mrs Alex Wakeley, Quarry House, Green Lane, Charlton Horethorne DT9 4NY
ii	17/01294/FUL	Demolition of garage and utility room and the erection of a two storey side extension	Mr Mark Seton, 17 Manor Close, Charlton Horethorne DT9 4PF

b. To report any relevant planning decisions made by SSDC: (TG)

- i. **17/00279/S73** - Hopkins Developments Ltd, Gunville Farm Bungalow, Harvest Lane, Charlton Horethorne. DT9 4PH, Application to remove condition 4 (agricultural occupancy) of planning approval 842232 dated 10 April 1985.
- ii. **17/00201/REM** – Mr Nigel Bell, Land OS 2000, Stowell Road, Stowell, Application for reserved matters following approval of 16/00935/OUT to include details of access, appearance, landscaping, layout and scale.

10. Items of Report / Future Business

11. Public Open Session - to consider any matters raised by members of the public.

12. Date of Next Meeting: Monday 22 May at 7.30 pm.



Zoe Godden  
Parish Clerk