

CHARLTON HORETHORNE PARISH COUNCIL

**Parish Council Meeting on Monday 27 February 2017 at 7.30 pm in the Village Hall
to transact the following business:**

1. To receive any apologies.
2. Public Open Session - to consider any matters raised by members of the public. The Chairperson will also invite members of the public to contribute during the meeting on appropriate matters.
3. Members' declaration of interests.
4. To approve the minutes of the meeting held on 24 January 2017.
5. To consider matters arising from the minutes:
 - a. To hear feedback from the SSDC Annual Town and Parish Council meeting held on 23 January (AR/TD/Clerk)
 - b. To provide clarification about matters raised regarding the Millennium Green Trust (TD/Clerk)
 - c. To provide information about raising matters relating to the County Highways (such as Gunville Lane brambles) through <http://www.somerset.gov.uk/roads-parking-and-transport/problems-on-the-road/>
6. Council Matters, including implementation of the Community Plan
 - a. To receive reports from members on their areas of responsibilities, specifically in relation to the Community Plan, if any, and to agree timescales for the relevant policies
 - b. To receive an update from the Feast Day planning meeting on 20 February. (AR)
 - c. To remind members of the public meeting on Thursday 2 March at 7 pm in the village hall about a potential affordable housing scheme. (GM)
 - d. To note that Jane Jeanes has returned her completed Parish Paths Liaison Officer registration form and that this has been forwarded to Somerset County Council.
 - e. To agree that, from April 2017, the Clerk's working hours will be increased from 15 to 16 per month and that her contract of employment will be amended accordingly.
7. Financial Matters
 - a. To approve the cash book and bank reconciliation for the period to 31 January 2017.
 - b. To approve the following accounts for payment and two signatories for cheques:

Zöe Godden	Salary & expenses February 2017	£158.43
HMRC	Income tax re Z Godden	£31.20
Charlton Horethorne Village Hall	Hall hire Jan, Feb & March 2017	£76.00
 - c. To agree that, from April 2017, the Clerk will be given authorisation to enable her to make certain direct payments, in line with financial regulations 5.5, 5.6 and 5.7 and to agree two bank signatories to sign the relevant form from Nat West.
 - d. To consider a request for a grant from Yeovil Shopmobility.
 - e. To note that the Clerk has made the relevant declaration to The Pensions Regulator confirming that there are no employees eligible for inclusion in a pension scheme.
 - f. To consider three quotes for maintenance of the Village Green, including consideration of taking up a three-year contract with the chosen contractor.
 - g. Any other financial matters.
8. Correspondence
 - a. Somerset Association of Local Councils – To note that the South West Conference of Local Councils Associations will be held on Thursday 16 March in Taunton; to discuss and agree who should attend.
 - b. Avon & Somerset Police – To note that a new text number, 81819, has been launched for reporting rural crime.
 - c. SSDC – To note receipt of the Housing and Employment Availability Assessment and agree any comments or action to be taken.
 - d. Charlton Horethorne Village Hall – To note receipt of an email of thanks for the recently awarded grant, to be paid in April 2017.
 - e. Grassroots Planning Ltd – To note receipt of an email regarding a planning proposal for land at Gunville Farm and to consider an invitation to meet with the developers' representatives for the purposes of hearing more detail relating to this proposal.

9. Planning

a. To consider the following planning applications and make recommendations to SSDC:

i	17/00201/REM	Application for reserved matters following approval of 16/00935/OUT to include details of access, appearance, landscaping, layout and scale.	Mr Nigel Bell, Land OS 2000, Stowell Road, Stowell
ii	17/00279/S73	Application to remove condition 4 (agricultural occupancy) of planning approval 842232 dated 10 April 1985	Hopkins Developments Ltd, Gunville Farm Bungalow, Harvest Lane, Charlton Horethorne. DT9 4PH

10. Items of Report / Future Business

11. Public Open Session - to consider any matters raised by members of the public.

12. Date of Next Meeting: Monday 24 April at 7.30 pm.



Zöe Godden
Parish Clerk