

CHARLTON HORETHORNE PARISH COUNCIL

**Parish Council Meeting on Tuesday 24 January 2017 at 7.30 pm in the Village Hall
to transact the following business:**

1. To receive any apologies.
2. Public Open Session - to consider any matters raised by members of the public. The Chairperson will also invite members of the public to contribute during the meeting on appropriate matters.
3. Members' declaration of interests.
4. To approve the minutes of the meeting held on 12 December 2016.
5. To consider matters arising from the minutes:
 - a. Follow up to the Wessex Community Land Trust presentation regarding mechanisms for delivering Community Plan policy HD2 'Affordable Housing' – to note the public meeting to be held on Thursday 2 March at 7 pm in the Village Hall (GM)
 - b. Renovation of Finger Posts (TD) – to decide whether the Parish Council is prepared to submit the application for the licence on behalf of the volunteer group in order for the fee to be waived by Somerset County Council; there would be no cost to the Parish Council
 - c. Christmas Tree shredding scheme – to report that Jane and Simon Purcell had kindly made space available on their forecourt for South Somerset District Council to collect Christmas Trees for shredding
 - d. Follow up on the removal of a liveried vehicle from the village. (TD)
 - e. Follow up to the public session by the Clerk – bus pass scheme and drain clearance

6. Council Matters, including implementation of the Community Plan

- a. To receive reports from members on their areas of responsibilities, specifically in relation to the Community Plan, if any, and to agree timescales for the relevant policies.

7. Financial Matters

- a. To approve the cash book and bank reconciliation for the period to 31 December 2016.
- b. To approve the following accounts for payment and two signatories for cheques and to note and agree that the Clerk's January 2017 salary and expenses can be paid at this meeting in advance of the end of the month:

Zöe Godden	Salary & expenses December 2016 & January 2017	£293.15
HMRC	Income tax re Z Godden	£62.20
Milborne Port Computers	Milborne Port Computers - ESET security - 1 year	£27.94
Lifestyle Landscapes	Village Green Maintenance	£798.30

- c. To note the 2016/17 budget outturn figures for the third quarter.
- d. To agree the 2017/18 budget and set the precept.
- e. Any other financial matters.

8. Correspondence

- a. Avon & Somerset Police & Crime Commissioner (PCC) – Notification of a public forum to be held by PCC Sue Mountstevens on 2nd February at 7pm at the Council Offices, Brympton Way, Yeovil - to agree a member(s) to attend.
- b. Avon & Somerset Police & Crime Commissioner (PCC) – Invitation to make a nomination to the "Be Proud" awards – to consider making a nomination and agree a member(s) to complete the form.

9. Planning

- a. To note an appeal decision relating to the following planning application: 16/00929/PAMB – Land OS 9090 part Charlton Horethorne, Sherborne - Prior approval for the change of use of agricultural stock buildings to two dwellings.
- b. To consider the following planning applications and make recommendations to SSDC:

i	16/04152/FUL	Erection of a building ancillary to dwelling	Mr & Mrs Marchant, 635 Sherborne Road, Charlton Horethorne. DT9 4NJ
ii	16/05421/FUL	Proposed new Apex building for the storage and repair of Agricultural Machinery	Mr H C Archer, Manor Dairy Farm, Charn Hill, Charlton Horethorne. DT9 4NZ
iii	17/00175/FUL	Change of use of redundant/disused forecourt to residential garden area and erection of stone boundary wall	Mr Simon Purcell, Service Station, North Road, Charlton Horethorne. DT9 4NL

10. Items of Report / Future Business

11. Public Open Session - to consider any matters raised by members of the public.

12. Date of Next Meeting: Monday 27 February at 7.30 pm.



Zöe Godden
Parish Clerk