

CHARLTON HORETHORNE PARISH COUNCIL

**Parish Council Meeting on Monday 12 December 2016 at 7.30 pm in the Village Hall
to transact the following business:**

1. To receive any apologies.
2. To hear a presentation from Steve Watson of the Wessex Community Land Trust regarding mechanisms for delivering Community Plan policy HD2 'Affordable Housing'.
3. Public Open Session - to consider any matters raised by members of the public. The Chairperson will also invite members of the public to contribute during the meeting on appropriate matters.
4. Members' declaration of interests.
5. To approve the minutes of the meeting held on 31 October 2016.
6. To consider matters arising from the minutes:
 - a. Renovation of Finger Posts (TD)
 - b. Repair of the gate at Hull Lane (GM)
7. Council Matters, including implementation of the Community Plan
 - a. To reschedule the meeting due to take place on 23 January 2017 due to a clash with SSDC's Annual Town and Parish Council meeting. (ZG)
 - b. To receive reports from members on their areas of responsibilities, specifically in relation to the Community Plan, if any, and to agree timescales for the relevant policies.
 - c. To note that Kate Hill has resigned as Parish Paths Liaison Officer and to agree that the role can be filled by a new volunteer, Jane Jeans from Stowell.
 - d. To note that a response to SSDC's Historic Environment Strategy had been submitted. (AR)
8. Financial Matters
 - a. To approve the cash book and bank reconciliation for the period to 31 October 2016.
 - b. To approve the following accounts for payment and two signatories for cheques:

Zöe Godden	Salary & expenses November 2016	£163.60
HMRC	Income tax re Z Godden	£31.00
Ann Reeder	Reimbursement of Walks Leaflet holders	£25.58
Milborne Port Computers	Website design, domain & email set up and hosting	£277.20
Aurora	Reprint of walks leaflets	£250.00
Charlton Horethorne Village Hall	Use of hall in September, October & December 2016	£56.00

- c. To note that the Parish Council's responsibilities to the Pensions Regulator have been satisfied and the Clerk will not be opting into a pension scheme at this time.
 - d. To consider matters relating to the 2017/18 budget setting process, including information on Council Tax bills and grant applications received.
 - e. Any other financial matters.
9. Correspondence
 - SSDC – Invitation to participate in the Great British Spring Clean between 3rd and 5th March 2017 – to agree any further action to be taken.
 - SSDC – Offer of a free Christmas tree shredding service – to agree a location(s) and decide any further action to be taken.
 - SCC – Proposed dates for 2017 Speed Indicator Device installations – to consider the proposed dates.
 - SSDC – Invitation to contribute to a consultation on SSDC's Street Trading Policy – to agree a member(s) to contribute on behalf of the Parish Council.
 - SCC – Notification of County Council elections, taking place on 4th May 2017.

10. Planning

- a. To note that an application to carry out tree surgery works at Old School House, High Street, Charlton Horethorne has been submitted to SSDC and to agree any comments the Council may wish to make.
- b. To report any relevant planning decisions made by SSDC: (TG)

16/04272/S73A	Section 73a application to remove condition 4 from planning approval 830975 dated 05/09/1983 (agriclultural accupancy condition)	Mr M Wilford, Buscat Farm, Sigwells, Sherborne. DT9 4LN
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11. Items of Report / Future Business

12. Public Open Session - to consider any matters raised by members of the public.

13. Date of Next Meeting: To be confirmed at item 7a above.



Zöe Godden
Parish Clerk