

CHARLTON HORETHORNE PARISH COUNCIL

**Parish Council Meeting on Monday 31 October 2016 at 7.30 pm in the Village Hall
to transact the following business:**

1. To receive any apologies.
2. Public Open Session - to consider any matters raised by members of the public. The Chairperson will also invite members of the public to contribute during the meeting on appropriate matters.
3. Members' declaration of interests.
4. To approve the minutes of the meeting held on 19 September 2016.
5. To consider matters arising from the minutes:
 - a. Highways matters, including finger posts (TD)
 - b. Traffic plan for the Milborne Port Solar Park construction (GM)
 - c. Footpath gate at Hull Lane (GM)
6. Council Matters, including implementation of the Community Plan
 - a. To report on the meeting of South Somerset District Council's Area East Committee, which has approved the Community Plan (GM)
 - b. To receive reports from members on their areas of responsibilities, specifically in relation to the Community Plan, if any, and to agree timescales for the relevant policies:
 - i) Waterhouses
 - ii) Feast Day
 - c. To hear a report on a meeting with Wessex Community Land Trust Project. (TG/GM)
 - d. To note that feedback has been returned to NALC regarding the Community Led Housing Survey. (TG/GM)
 - e. To agree a date for a parish councillors' autumn clean up and bulb planting and that Trevor will inspect and clean the grit bins ready for winter
7. Financial Matters
 - a. To approve the cash book and bank reconciliation for the period to 30 September 2016.
 - b. To approve the following accounts for payment and two signatories for cheques:

Zöe Godden	Salary & expenses October 2016	£136.75
HMRC	Income tax re Z Godden	£31.20
Ann Reeder	Reimbursement of Walks Leaflet printing payment	£220.00
 - c. To note that applications for a grant should be received by the Clerk by 30 November on the forms that are available on the website and that preliminary discussions of the budget 2017-8 will take place at the meeting of 12 December to enable research and discussions as required. (AR)
 - d. Any other financial matters.
8. Correspondence
 - a. To note receipt of a letter from DCLG regarding a new Neighbourhood Planning Bill.
 - b. To note receipt of an invitation to respond to a precept capping consultation and to record action taken. (MH)
 - c. To note receipt of an invitation to respond to a consultation on SSSC's Historic Environment Strategy and agree a member(s) to respond.
 - d. To note receipt of the final draft of SSSC's Rural Housing Action Plan.
9. Planning
 - a. To hear feedback from Chesters regarding a potential planning application on Land near Thistledown. (ZG)
 - b. To note that no comments were made regarding planning applications 16/03079/FUL & 16/03080/LBC as they constituted only minor alterations to a previously agreed planning application. (TG)
 - c. To consider the following planning application and make a recommendation to SSSC (TG):

16/04272/S73A	Section 73a application to remove condition 4 from planning approval 830975 dated 05/09/1983 (agricultural occupancy condition)	Mr M Wilford, Buscat Farm, Sigwells, Sherborne DT9 4LN
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10. Items of Report / Future Business
11. Public Open Session - to consider any matters raised by members of the public.
12. Date of Next Meeting: 12 December 2016.



Zöe Godden
Parish Clerk