

**CHARLTON HORETHORNE PARISH COUNCIL**

**Parish Council Meeting on Monday 11 July 2016 at 7.30 pm in the Village Hall  
to transact the following business:**

1. To receive any apologies.
2. Public Open Session - to consider any matters raised by members of the public. The Chairperson will also invite members of the public to contribute during the meeting on appropriate matters.
3. Members' declaration of interests.
4. To approve the minutes of the meetings held on 23 May and 15 June.
5. To consider matters arising from the minutes, if any.
6. Policy Matters
  - a. To sign off the Community Plan. (GM)
7. Council Matters
  - a. Transparency Code: To note the launch of the website [www.charltonhorethornepc.org.uk](http://www.charltonhorethornepc.org.uk) (MH)
8. Financial Matters
  - a. To approve the cash book and bank reconciliation for the period to 30 June 2016.
  - b. To approve the following accounts for payment and two signatories for cheques:

Charlton Horethorne Village Hall	Use of Village Hall for meeting – May, June & July 2016	£40.00
Zöe Godden	Salary & expenses June 2016	£134.41
HMRC	Income tax re Z Godden	£31.20
  - c. To note the budget outturn figures
  - d. To agree that a cheque for the Clerk's August salary can be signed before the next meeting on 19<sup>th</sup> September.
  - e. Any other financial matters.
9. Correspondence
  - a. To agree the letter of support for the village hall.
  - b. Receipt of Rural Housing Action Plan – to agree a councillor(s) to make comments.
10. Planning
  - a. To consider the following planning application and make a recommendation to SSDC.

16/02237/COL	Application for a lawful development certificate for continued use of dwellinghouse for residential purposes in breach of condition 4 (agricultural occupancy) of planning permission 830975 dated 05/09/1983	Mr M Wilford, Buscat Farm, Sigwells, Sherborne. DT9 4LN
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11. Items of Report / Future Business
  - a. Updates on lead member responsibilities and implementation of the Community Plan, if any (all CHPC)
12. Public Open Session - to consider any matters raised by members of the public.
13. Date of Next Meeting: 19 September 2016.



Zöe Godden  
Parish Clerk